

ADMISSION COMMITTEE MEETING 2020

TIME & DATE : 20.7.2020 @ 1:00PM
PLACE : PRINCIPAL'S OFFICE

MEMBERS PRESENT :

1. Prof. B. Zoliana, Principal
2. Dr. C. Lalmuankimi, Geology
3. Mrs. Lalrinngheti Ralte, Home Science
4. Dr. Ricky Lalmangaihzuala, Electronics
5. Mr. C. Lalrinawma, BCA
6. Dr. K.B. Singh, Chemistry
7. Dr. Arup Kumar, Physics
8. Dr. R. Lalengmawia, Botany
9. Mr. L.B. Singh, Mathematics
10. Dr. Fanai Lalsangluaii, Biochemistry
11. Mrs. Caroline Zaihmingthangi, Zoology
12. Mrs. Lalmalsawmi Chhangte, English
13. Mrs. Laltluangkimi Hnamte, Secretary
14. Mr. H. Thangkhanhau, Webmaster

The Principal gave a welcome address to the members. He pointed out the importance of informing any sort of meeting to the authority beforehand. So that an important meeting like the one held should not be overlapped by another. He also gave a report on the different activities which has been done after the last HOD, IQAC and Admission Committee Meeting:

1. Light & Sound Committee surveyed conditions of wiring at Hostel and kept a list of accessories to be purchased while Building Committee to look after the plumbing requirements. Home Science will take care of floor Plan for the Office and Principals Office at New Academic Building I.

2. Library Committee Collected Resumes of Possible Candidates for Interview for the post of Librarian. Librarian will be employed for a year which can be extended at the rate of Rs. 10,000 per month.

3. On line and Off line admission is going on and now there are more than 596 (online) applicants. About 84 of them are admitted directly for securing the percentage for direct admission. Online and offline admission is still going on. Pu H.Thangkhanhau is continuously monitoring the online admission, even at nighttime.

4. Eco Club is preparing the College for Green Audit. The total requirements will be about Rs.55,000

5. National Testing Agency, New Delhi has accepted our College as NEET exam Centre. About 84 candidates may be able to be accomodated, which may go up as

much as 118. Pi Lalrinsangi Nghinglova is appointed as Centre Superintendent and Lawrence as Asst. Station Superintendent.

6. Exam Committee is also preparing for Six Semester examination. 2nd & 4th Semester exam may be conducted by the college within this year having a total marks of 25 in each paper. Marks to be submitted to MZU during this year (upto December).

7. Students Support Committee has been continuously doing their part in helping students in needs.

REPORT FROM WEBMASTER

Mr. H. Thangkhanhau, the webmaster gave a report. There are 596 online applicants till now. Direct admission list was made and done during day and night. He mentioned some problems faced by the webmaster and how they were solved. Till now the number of students admitted (direct) is 84. He thanked the Principal for thus improvement in the college. He also suggested having two people to monitor the online application as it is a bit tough for a single person.

RESOLUTIONS :

1. Direct Admission:

Those students acquiring 55% of marks in Science (Theory) were given permission to get admitted and pay fees. However, some did not continue to pay fee and their permission to be admitted are already invalid. It was put forward for discussion and resolution.

Students who had applied online and were selected, but did not give the fees within the stipulated time, will be given till 21st July, 2020; they will be allowed to apply offline. All applications will be entertained till 21st July, 2020.

2. Fixing the date for Final Selection for Admission:

To make final selection, Admission Committee will meet at 10AM on Thursday 23rd July, 2020. Results will be declared soon after this selection is over.

ZERO HOUR:

Chairman Prof. B.Zoliana extended the meeting by putting forward some agenda beyond the Admission Committee purview to be discussed by taking advantage of the convenience as all the members are Heads or who are already acted as head in their Respective Department. The meeting continued after taking a short refreshment break, where refreshment was provided by Mrs Lalluangkimi Hnamte on the occasion of her daughter's securing First division in the recent HSSLC (Science) examination results. All the members applauded and gave congratulations and appreciation to her.

3. Collection of Transport Fee from Staff: Transport Fee was incorporated in Admission Fee structure for students. The time for collection of transport fee from staff was put forward for the agenda

It was resolved that maintenance of college bus & pay for driver and conductor which was already agreed be paid by staff (teaching & Non-teaching) should be paid

till the end of August, 2020. Those who pay income tax will be given consideration and they are to give the bus fare within the month of September, 2020.

4. Setting up of Internal Financial Audit Committee: In view of the requirements from the IQAC, it was resolved to set up Internal Financial Audit Committee till NAAC Accreditation for the next cycle. The Committee members from teachers are appointed as follows:

1. Dr. R. Lalengmawia, Convener
2. Dr. P.C. Rohmingliana, Secretary
3. Dr. Lalzahawmi Chenkual, Member
4. Mr. Lalrinmawia, Member

5. Appointment of bus drivers and conductor:

Having a resolution to collect required expenditure for 2 Bus Drivers and 1 Conductor, the time for acquiring these drivers and conductor was discussed.

It was resolved that these drivers and conductor may be employed for a period of one year which can be extended as per authority decision. An advertisement for bus drivers and conductor be made as and when classes start function properly.

6. Cost of Bus MZ-01 9661 Repair and New Documentation: The cost of repair for the old college bus is 2.9 lakh and 1 lakh has been paid. All the documents for this Bus has been missing and taxes were never paid to the concerned authority. Caution letter from Transport Department was received stating that Registration for this Bus will be cancelled if no taxes are paid and thus permission to ply. It was learnt that Insurance fee alone for the Bus will cost Rs. 49,500.00.

The meeting resolved that these expenditures for repair and fees may be paid so as to be able to ply the bus when pandemic situation is over and when classes start to function properly.

7. Online Classes:

MZU Notification 17 of 2020 (Exam/UG/1-34/19 Dt. 14.7.2020) demands having online classes for 3rd and 5th Semester starting from 1st August, 2020.

It was resolved to have online class as per convenience of each teacher. To prepare the teachers to host online classes, the Research Committee is requested to organize 'Seminars on Online methods' to conduct classes for all teachers.

8. General Body (Professors) Meeting:

It was decided that a general body meeting for all teachers is to be held on 6th August, 2020 at 11:00 AM at Professors' Common Room.

9. Renumeration for Hosting Online Admission: It was resolved that the Webmaster, Mr Thangkhanhau may be given a renumeration of Rs. 10,000.00 for his work during the online admission and Pi R.Lalfakzuali offline incharge will also be given Rs. 1000.00.

(LALTLUANGKIMI HNAMTE)
Secretary

(PROF. B. ZOLIANA)
Principal