

HEADS OF DEPARTMENT MEETING

Place : Professors Common Room
Date : 10th Sept. 2021 (10:30 AM)

Members Present :

- 1) Prof. B. Zoliana, Principal
- 2) Dr. R. Lalengmawia, Botany
- 3) Dr. L.B. Singh, Mathematics
- 4) Dr. Arup Kumar, Physics
- 5) Dr. K.B. Singh, Chemistry
- 6) Dr. Ricky Lalhmangaihzuala, Electronics
- 7) C. Lalrinawma, Computer Science
- 8) Laltlankima, Geology
- 9) Dr. Lalzahawmi Chenkual, Zoology
- 10) Lalrosangpuii, Biochemistry
- 11) Lalmalsawmi Chhangte, English
- 12) Lalrammawii, Home Science

Principal, Prof. B.Zoliana chaired the meeting and thanked the members for coming to this meeting despite the rising covid cases. Before coming to the agenda, the Principal gave a brief reports of recent developments in the College:

1. The construction work at the Durtlang Campus: Under the supervision of Mr. Lalnunthara, Secretary Building Committee. Cost of construction of retaining wall amounts to Rs. 7,23,000/- (Rupees seven lakh twenty three thousand) only Plumbing work could not resume as Durtlang area has been declared a red zone. The chairman also save a report about the sanction of Rs. 15 lakh by the Chief Minister. This will be utilized for construction of parking lot at Durtlang Campus College gallery construction has also started but had to be stopped as the area is now declared a red zone.
2. It is also reported that the process of NAAC accreditation is underway and the date of Peer Team visit is expected soon. The IQAC coordinators have been diligently working on it and the principal also thanked all the departments for their cooperation.

AGENDA :

1. Approval of Rs. 7,74,350/- used for construction of retaining wall:

As per written report from Secretary, Building Committee, Expenditure used for construction of retaining wall was as under:

Total receipt	:	Rs. 7,23,000/-
Opening Balance	:	Rs. 58,620/-
Grand Total	:	Rs. 7,81,620/-
Total Expenditure	:	Rs. 7,74,350/-
Balance	:	Rs. 7,270/-

The meeting unanimously approved the expenditure incurred.

2. Construction of parking lot at Durtlang Campus & Shifting of Lab equipments:

On the invitation of the Principal, Dr. R. Lalengmawia, MCTA President gave a report on the MCTA's role in the sanctioning of Rs 15 lakh from the Chief Minister. Regarding this grant which we are getting, it was resolved that the work will be taken up by a joint committee of MCTA, GZRSC branch and Building Committee under the chairmanship of the Principal, Prof. B. Zoliana. This joint committee will have a meeting and duly decide actions that need to be taken.

Shifting of practical instruments to new campus.

While the college is still having online classes, it was felt this is the perfect time to shift the Laboratory equipments to the new Durtlang Campus. The meeting approved this idea of shifting of equipments. Once the restriction is lifted in Durtlang, this work could begin. All faculty members are expected to be present at the time of this shifting. Each departments will chalk out a plan to carry put this task as convenient.

3. Review of Results from Even Semester Examination 2021 performance of GZRSC:

The chairman thanked all the departments for their converted effort in bringing about an exemplary university result this year. This year, we have two gold medalists:

			CGPA	RANK
1.	Malsawmtluangi	- Zoology	9.47	1
2.	K. Malsawmsangi	- Home Sc.	9.16	1

The chairman was pleased to report that the college has 27 rank holders this year and he also urged each department to continue this trend in the coming years. The meeting happily agreed that this years result really made the college proud. It was reported that there are quite a few students with lots of potential in some departments. Therefore, we believe we have good things in store for us in future two.

4. Increment of salary of 3 office staff and Librarian : Increment of salary of 3 office staff and librarian has been approved as following:

Sl. No	Name	Post	Appt. Year	Present Pay	Proposed Salary
1	C. Lasangpuii	Computer Operator	2012	7500	10000
2	R. Vanlalruati	LDC	2015	7500	10000
3	Lalthlanhlui	Lab. Bearer	2012	7000	8000
4	Dr. Esther Lalnunpuii	Librarian	2020	10000	12000

The proposed pay mentioned above has been approved and it will be effective from September, 2021.

Sd/-

(LALMALSAWMI CHHANGTE)

Minutes Recorder

(PROF. B. ZOLIANA)

Principal