

## REPORT ON

### 5 days Faculty Development Programme for Teaching and Non –teaching Staff

*Lalrinsangi Nghinglova, Coordinator, IQAC*

1. Type of Activity:  
5 days Faculty Development Programme for Teaching and Non –teaching Staff
2. Place of activity: Teacher’s Common Room and Auditorium
3. Dates of activity: 5<sup>th</sup> – 9<sup>th</sup> April 2021
4. Target Group: Teaching and Non –teaching Staff
5. Organised By: IQAC & Research and Seminar Committee

#### **Day 1: Teaching Methodology (For Teaching Staff only)**

Resource Person : Professor Lallianzuali( IASE)

Chairman :Dr. Samuel Lallianrawna, Member, Research & seminar Committee

No of participants : 67

The resource person introduced the skills involved in effective teaching. She then proceeded to explain the different Methods of Teaching. Her lively session was interspersed with an interesting lecture, illustrations, activities and interaction with the participants. The participants greatly benefitted from her session.

#### **Day 2: Presentation from 5 departments**

No of Participants :28

Chairman : Dr. Lawrence Zonunmawi, Asst. Co-ordinator, IQAC

As a part of the preparation for the upcoming NAAC accreditation five departments namely English, Zoology, Botany, Biochemistry and Geology gave power point presentations on departmental profile and achievements. The session proved to be useful because we learnt about each other’s weaknesses and strengths. The session was interactive and very helpful in self-reflection and self improvement. The Asst. coordinator Dr Ms Dawngliani, Asst. Coordinator who gave a review on the presentations offered very important tips to the participants for improvement on their presentation.

### **Day 3: Social skills and office Etiquette ( for Non –teaching staff only)**

Chairman : H. Lalrinzuali UDC

Resource Person : Rinthanpuii,SDEO

No of Participants : 29

The non teaching faculty enjoyed a lively interactive session on social skills and office etiquette/The resource person highlighted soft skills required for the supporting staff . The activity based session was followed by a power point presentation.

### **Day 4: Presentation from 6 departments**

No of Participants :40

Chairman : Dr.Arup Kumar, Member, Research and Seminar Committee.

As a part of the preparation for the upcoming NAAC accreditation five departments namely Home science, Chemistry, Mathematics,Electronics, BCA and Physics gave power-point presentations on departmental profile and achievements. The session proved to be useful because we learnt about each other's weaknesses and strengths. The session was interactive and very helpful in self-reflection and self improvement.The webmaster Mr H Thangkhanhau who gave a review on the presentations offered very important tips to the participants for improvement on their presentation.

### **Day 5 : Service Matters ( For Teaching and non-teaching )**

Resource Person : Lalnunvula, Under Secretary, H& TE

Chairman : Dr R .Lalengmawia

No of Participants :78

The Resource person who is an expert on Service matters highlighted the main aspect of Conduct Rules for Government Service. The session was interspersed with Questions and answers among the participants and the resource person.

## **Closing Function**

Time : 1:00 pm

Chairman : Lalrinsangi Nghinglova, IQAC Coordinator

Speech : Professor B.Zoliana, Principal

Announcements: MCTA, Cleanliness Committee and IQAC


Best Presentation was awarded to Electronics Department to Electronics department

Certificate Distribution: Dr Ricky Lalmangaihzuala, Secretary, Research& Seminar Committee

Vote of Thanks: Dr Lalahawmi Chenkual Chairman, Research& Seminar Committee

After the chairman gave a power point report on the course feedback was collected from the participants. The feedback may be summarised as follows.

1. Words of gratitude to Principal and organisers expressed for organising the FDP
2. Requests to All HODs to follow up on students with backpapers so that pass percentage reflected may increase
3. It is a good exercise to learn more about services matters
4. Suggestion that the resource person on service matters be invited again for a longer session
5. Thankful for the training and the training was fruitful as we learnt more about how we should conduct ourselves
6. The non teaching staff is grateful for being included in the training
7. There is an observation that are murmurings among participants which can be quite disturbing. This is an area where we need to improve

  
Principal  
Govt. Zirtiri Resi.Sc.College  
Aizawl