

Minutes of the IQAC Meeting III

Date : 15.1.2019
Place : Principal's Office

Members Present:

1) Laltanpuia	Principal
2) B.Zoliana	Co-ordinator
3) Lalrinsangi Nghinglova	Co-Coordinator
4) Dr. R. Lalengmawia	Member
5) Mrs Lalsangkimi Hmar	Member
5) Mrs M.S Dawngliana	Member
6) Dr. Lalhmingliana Hnamte	Member

AGENDA:

Being the last meeting of the session, the Principal welcomed the members present and thanked them for their support. The following resolutions were made:

- 1) **Academic Calendar:** The Academic Calendar prepared by the co-ordinator for even semester 2019 was tabled and approved. It will be printed and displayed at the college Notice board and other notice boards.
- 2) **Mentoring:** Mentoring of students will continue. Mentors will meet their mentees after internal exams and submit report to IQAC. The Co-ordinator will receive the reports and analyse the same .Analysis will be reported at the General Body meeting and will be reflected in the college yearbook
- 3) **Feedback:** Students feedback shall be collected. The dates shall be fixed by the Co-ordinator and necessary communication to departments shall be made by him.
- 4) **Sub-committees:** The workings of the sub-committees will be monitored through regular submission of reports to the IQAC which will also be reflected in the college yearbook.
- 5) **College T shirt:** Resolved that each teaching faculty be reminded at the nest GB meeting that all are responsible for maintenance of discipline regarding wearing of uniforms/College T-shirt.

(Prof .B.ZOLIANA)
CO-ORDINATOR

(LALTANPUIA)
CHAIRMAN