

GOVERNMENT ZIRTIRI RESIDENTIAL SCIENCE COLLEGE

IQAC MEETING (online Mode)

Chairman: Prof B.Zoliana

Time: 17th September 2020 2:00 p.m

Hosted By: Dr.MS Dawngliani

Members Present

1. Prof B.Zoliana,Principal & Chairman
2. Lalrinsangi Nghinglova Co-ordinator
3. Dr Lawrence Zonunmawia, Asst.Co-ordinator
4. Dr M.S Dawngliani Asst Co-ordinator
5. Dr.R.Lalengmawia, Member
6. Dr.Lalhmingliana Hnamte,Member
7. Dr lalzahawmi Chenkual,Member
8. Mr.H.Thangkhanhau, Webmaster

The chairman welcomed the members present and remarked that history has been created for the college by holding a meeting in the online mode through google meet. He then invited the Coordinator to give the report. The coordinator made the following report:

Reports for IQAC (local) online meeting

1. Mentoring will be continued for the academic year 2020-21. Grouping of students for BCA and Home Science are being done by their respective departments. Grouping for science students will be completed by Dr.R Lalengmawia and Mrs Lalrinsangi Nghinglova before the introductory meet on 8th october 2020. As mentor- mentee groups may have to serve as a platform for Parent- Teacher Meet, parent's contact numbers are being collected as well.

2. Academic calendar was prepared in keeping with the MZU academic calendar which was notified vide notification no 34 of 2020 dated the 10th September 2020. It was tabled and accepted by the IQAC via whatsapp group. Notice of the same has been given to the faculty and students via whatsapp and the college website. Due to the uncertain nature of things due to Covid-19 pandemic the timelines suggested may have to be re-scheduled time and again.

3. National level Faculty Development Programme on moodles as Learning Management system has been successfully conducted by the IQAC in collaboration with IIT Bombay spoken tutorial under PMMMMNMTT during 24th August -28th August 2020. There were 158 participants from different institutes across the state. We also had participants from Telangana and Karnataka. The

organizers, especially the coordinators did their best in collaborating with IIT Bombay, seeking participants, working out daily schedules and generating mails to participants. The college is expected to receive Certificate of Appreciation from IIT Bombay for its performance in organizing the event within this week. Sir H.Thangkhanhau, our webmaster also contributed as a resource person during the interactive session and has been awarded a certificate of appreciation. The coordinators will also be awarded certificate of appreciation.

4. Yearbook 2020 was compiled and edited several times by the three coordinators. The soft copy was circulated among the faculty for correction work after which it was presented to the IQAC group for its final approval. Final editing has been completed. The cover has been designed free of cost by Zonuna Zote, our alumni who is a renowned User Interface Designer. The ISBN is being pursued by Dr.Lalhmingliana Hnamte and will be given for printing to Lois Bet. This year the yearbook has an extra chapter on professional ethics and code of conduct for faculty and teachers and has some colored pictures/pages for documentary proof. A booklet on professional ethics and code of conduct for faculty and teachers has been published.

5. Internal Financial audit has been done by IQAC for MCTA, Staff welfare and Endowment fund in pursuance of IQAC committee resolution on 17.3.2020.The Audit team are

MCTA : Dr. Lawrence Zonunmawia and Lalsangkimi Hmar

Staff welfare : Dr.R Lalengmawia and Lalrinsangi Nghinglova

Endowment Fund : Dr Lalhmingliana Hnamte and Dr Lalzahawmi Chenkual

6. Feedback from stakeholders such as teachers, students and alumni were collected through google form and analysis have been made and recorded. The analysis report has been included in the AQAR 2019-2020.

Resolutions :

1. Webinar for certain committees: Due to constraints imposed by the pandemic we have to resort to webinars. It was resolved that webinars may be organized by the Research and Seminar committee in collaboration with the relevant sub committees under the aegis of the IQAC. Topic /areas such as IPR and gender issues which are of immediate importance in the NAAC perspective will be considered. The committees involved will decide the time and topics in keeping with the academic Calendar.

2. Departmental reports: With the pandemic on the rise, limiting departmental activities, it is resolved that half yearly departmental report shall be submitted in the month of December only instead of monthly report. The IQAC will give necessary instructions when the time for submission arrives.
3. Sub-committee reports: For the same reason mentioned above it is resolved that sub committee reports shall be submitted on half-yearly basis. The IQAC will give necessary instructions when the time for submission arrives.
4. Mentoring report will however be submitted regularly. The format and time will be informed from time to time by the IQAC.
5. Submission of AQAR 2019-2020: It is mandatory to place the AQAR before a statutory body. Hence AQAR 2019-2020 which is to be submitted before 31st October 2020 has been tabled before the IQAC and was approved by the committee.
6. IIQA: With the 5 AQARs ready ,four having been submitted and accepted by NAAC ,the institute is ready to move on to submission of IIQA which is to be done within six months of our next accreditation which is due on 16th May 2021.The IQAC has resolved that submission of IIQA will be initiated on February 2021.All other requisites will be collected and kept in order by the coordinators before the process is initiated.
7. Best Department: Since data upon which the Best Department is chosen are available, it is resolved that selection of Best department will be made as done every year. The criteria will remain the same as the new format for collection of department report could not be utilized due to the constraining nature of covid-19 Pandemic. The following members will comprise of the selection team
 - i) Dr. Lalahawmi Chenkual (Convener)
 - ii) Dr Lalhmingliana Hnamte (Member)
 - iii) Lalsangkimi Hmar (Member)
8. Academic-Administrative Audit (internal & external): Internal report has been prepared and tabled for approval. The IQAC has approved the AAA and any additional suggestion may be intimated to the coordinators. The coordinator has reported that external audit is also being pursued. The Government of Mizoram is yet to approve the Committee for Academic and Administrative proposal. In the meantime the coordinator has been authorized to do the needful in filling up departmental & institutional reports for external AAA.
9. The first internal test has been postponed to the third week of October. Necessary change will be made in the academic calendar and the print out will be made by Dr.Ricky Lalhmangaihzuala.

10. IIQA 28: Section 28 of the IIQA requires that the institute makes declaration on the institute website under section 4(1)(B) of the RTI Act 2005. The webmaster has been assigned to look into the matter.

11. Add –on Courses from IIT Bombay spoken tutorial: The Coordinator reported that IIT Bombay offers add-on courses for students for which yearly subscription of Rs.25,000 is required. Once the subscription is done 70 courses will be made available for students, free of cost. This will also entail association letter from IIT Bombay which amounts to a very crucial collaboration for the institute. It was resolved that since BCA had already subscribed to the course, Dr.MS Dawngliani will pursue the matter for the entire institute and make necessary payments and arrangements.

(Prof B ZOLIANA)

CHAIRMAN

(LALRINSANGI NGHINGLOVA)

COORDINATOR