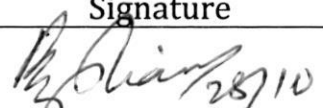



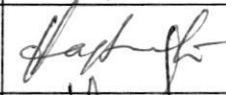
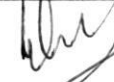
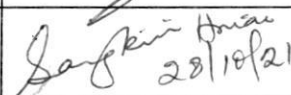
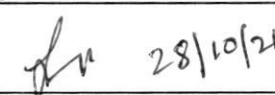



IQAC MEETING SIGNATURE
(Internal)

Date : 28.10.2021(11:00 AM)
Venue : PRINCIPALS' CHAMBER

Sl.No	Name	Signature
1	Prof. B. ZOLIANA	 28/10
2	Dr. R. LALENGMAWIA	 28/10
3	Dr. LAWRENCE ZONUNMAWIA CHHANGTE	 28/10
4	Dr. M.S DAWNGLIANI	
5	Dr. LALHMINGLIANA HNAMTE	
6	Dr. LALZAHAWMI CHENKUAL	
7	LALSANGKIMI HMAR	 28/10/21
8.	LALRINSANGI NGHINGLOVA	 28/10/21
9	H. THANGKHANHAU	

IQAC MEETING MINUTE

Date : 28.10.2021 (Thursday) 11:00 AM
Venue : Principals' Chamber

Members Present:

- 1) Prof. B. Zoliana, Chairman
- 2) Lalrinsangi Nghinglova, Co-ordinator
- 3) Dr. Lawrence Zonunmawia Chhangte, Asst. Co-ordinator
- 4) Dr. M.S. Dawngliani, Asst. Co-ordinator
- 5) Dr. R. Lalengmawia, Member
- 6) Dr. Lalhmingliana Hnamte, Member
- 7) Dr. Lalzahawmi Chenkual, Member
- 8) Lalsangkimi Hmar, Member
- 9) H. Thangkhanhau, Web. Master

A. REPORT :

- A1. Submission history : Following is submission history of NAAC related document
- a) IIQA submitted on 21st May 2021 and accepted on 26st May 2021
 - b) SSR submitted on 9th July 2021 and accepted
 - c) SSS initiated on 13th July 2021 DVV submitted on 9th August 2021
 - d) DVV acceptance on 23rd August 2021
 - e) Pre qualifier is awaited
- A2. Work schedule for PTV : Major shifting of the campus is ongoing. The coordinators visited Durtlang Campus on 27.10. 2021 to chalk out work plan to prepare the Campus for NAAC peer team visit. The requirements will be discussed in the agenda .
- A3. Training on MIS : Training on MIS could not be conducted on the scheduled date due to unforeseen circumstances. The Coordinator has spoken to the developers of the software and will decide on the next date as per discussion in the meeting.
- A4. Publication of College yearbook : The college yearbook 2021 has undergone its first round of editing. Only portions relating to expenditure has to be filled in.

B. AGENDA

1. (a) Work Plan for New Campus:

The Coordinator reported that a survey of the new campus was conducted by the Co-ordinators on Dt. 27.10.2021. The Partition for Teachers' Common Room is being prepared and cleaning will be done after completion. Room allotted for first-aid room shall be confirmed after joint inspection with building committee.

The first phase of social work (Hnatlang) at new campus will be conducted on 2nd Nov. 2021. Setting up of classroom will be conducted by each department. Department of Computer Science and Office Staff will take charge of the refreshment. Bus will leave Ramthar Campus at 9:30 AM for those who want to avail it. Those going by private vehicles will have to arrive at 10:00 AM. It is compulsory for all teachers to attend the hnatlang. Those who are sick or under Home Isolation/ Home Quarantine are excused but those who are unable to attend for reason other than sickness will have to pay a fine of Rs. 1000/- (Rupees One thousand) only.

B. 1.(b) Compilation of Publications:

Resolved that all publication of teachers will be compiled year wise. The co-ordinators will take charge of compilation. Dr. M.S. Dawngliani will take the initiative to list out all the publications.

(c) Other relevant documents each as feedback, policy etc. will also be compiled for documentary proof.

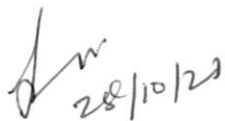
2. Feedback from Stakeholders :

Feedback from stakeholders such as Teachers, Students, Parents and Alumni will be conducted during the month of November 2021 via google form. The IQAC Co-ordinator and Webmaster will be in charge/preparing the feedback format.

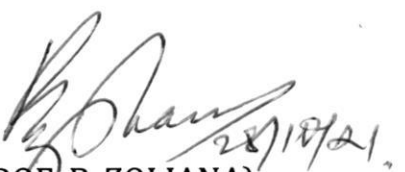
3. Faculty Development Programme:

As proposed by the IQAC and Department of BCA, necessary arrangements and communications will be made to conduct Online National FDP in collaboration with IIT Bombay during this year.

4. Training on MIS will be conducted on a small-scale level involving only the office staff. Necessary arrangements will be made by the Co-ordinator.
5. Report on NAAC Peer Team Recommendations :
The Co-ordinator reported on the follow-up measures taken up by the institute on the last Peer Team recommendations. It is resolved that the report and the follow up action will be compiled in a book format.
6. AISHE Co-ordinator and IQAC Asst. Co-ordinator Dr. Lawrence Zonunmawia Chhangte gave a short report on AISHE that all necessary datas have been collected and will be submitted before December, 2021.


28/10/21

(LALRINSANGI NGHINGLOVA)
Co-Ordinator


28/10/21
(PROF. B. ZOLIANA)
Chairman