

IQAC MEETING MINUTE

Date : 19th July, 2022 (12:00 Noon)
Place : Principals' Chamber, Durtlang Campus

Member Present :

- 1) Prof. B. Zoliana
- 2) Dr. Lawrence Zonunmawia Chhangte
- 3) Dr. MS Dawngliani
- 4) Dr. Lalzahawmi Chenkual
- 5) Lalrammawii
- 6) David Rosangliana
- 7) Dr. Ricky Lalmangaihzuala
- 8) H. Thangkhanhau
- 9) H. Lalrinzuali

The Principal Prof. B. Zoliana, chaired the meeting. He invited the Co-ordinator Dr. Lawrence Zonunmawia Chhangte to present the agenda.

The following agenda were discussed and resolution were made as follows:

1) Work Distribution among IQAC Members : Criterion-wise work distribution was made as follows:

- (i) Dr. Lawrence Zonunmawia Chhangte and David Rosangliana
Extended Profile and criteria 2
- (ii) Lalrinsangi Nghinglova and Mary Lalthansangi Criteria 1 & 7
- (iii) Dr. MS Dawngliani and Dr. Ricky Lalmangaihzuala Criteria 5 & 6
- (iv) Dr. Lalzahawmi Chenkual and Dr. R. Lalengmawia Criteria 3
- (v) Lalrammawii and H. Thangkhanhau Criteria 4

2) Co-Curricular Activities : Resolved that Calendar be prepared to implement the Co-curricular activities. Implementing body shall consist of the following members:

- (i) Chairman : R. Lalnunthara
- (ii) Secretary : Lalrinsangi Nghinglova
- (iii) Members : a) C. Lalramdina
b) Lalhruaitluanga
c) Dr. C. Zoramthara

Appointment of members shall be made by the IQAC Co-ordinator

3) Formation of Clubs : It is resolved that new clubs be formed as decided in the general body meeting. The alreading existing clubs are

- (i) Senhri Club
- (ii) Eco Club
- (iii) EBSB
- (iv) Adventure Club
- (v) Red Ribbon Club

In addition to these, the following clubs have been proposed for approval of the Head of Departments Meeting. Necessary change and additions may be made by them. It is pertinent to note that these clubs be made self- sufficient

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|-----------------------------|---------------------------|
| (i) Literature | (ii) Music Club |
| (iii) Basketball Club | (iv) Football/Futsal Club |
| (v) Table Tennis Club | (vi) Volleyball Club |
| (vii) Badminton Club | (viii) Cooking Club |
| (ix) Physical Fitness Club | (x) Photography Club |
| (xi) Media & Publicity Club | |

The IQAC suggest that every student must join at least one club and not more than 3 clubs and pay membership fee of Rs. 50/- per club.

- 4) **Mentoring System** : It has been resolved that mentoring system be continued as a best practice. Distribution of students may be made within this month by the following teachers

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|---|----------------------|
| 1) Dr. Lawrence Zonunmawia Chhangte, Co-Ordinator | |
| 2) Dr. R. Lalengmawia | 3) David Rosangliana |

The above mentioned members shall enhance the already existing guidelines and conduct orientation on mentoring system in the next General Body Meeting.

- 5) **Approval of Sub-Committee (Transport Committee)**: The new sub-committee constituted by the Head of Departments Committee was tabled for endorsement of the IQAC. The following members proposed by the Head of Departments Committee are accepted/endorsed by the IQAC.

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|--------------|---|-------------------------|
| 1) Chairman | : | Mr. C. Lalramdina |
| 2) Secretary | : | Zodinpuii |
| 3) Members: | : | Dr. R. Lalengmawia |
| | | Dr. Lalzahawmi Chenkual |
| | | H. Lalrinzuali, UDC |


In addition to the above, it has been resolved that the General Secretary, SU shall be included as a member.

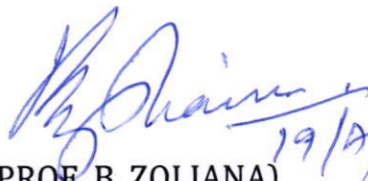
- 6) **Terms of Reference** : It has been resolved that existing term of reference shall be revised in view of the inclusion of new sub-committee. The following teachers are appointed to do the needful.

- i) Dr. Lawrence Zonunmawia Chhangte
- ii) Lalrinsangi Nghinglova
- iii) Dr. MS Dawngliani

The revised terms of reference shall be tabled at the next IQAC meeting for the approved.

- 7) **Modification of Academic Calendar** : Resolved that the proposal made by the S.U. Committee regarding S.U election etc be accepted. Hence the academic calendar may be modified as follows:
- i) 25th July, 2022 : Fresher's Social
 - ii) 29th July, 2022 : Students' Union Election
 - iii) 20th -22nd July, 2022: Election of CRs
- 8) **Requirements of Sub-Committee** : It has been resolved that sub-committee shall submit their requirements on need-base criteria through, the IQAC Co-ordinator. In addition, it is resolved that members will look for ways and means of generating resource to meet future requirements. The requirements already submitted by cleanliness committee has been approved by the committee with a reduction to Rs. 30,000.
- 9) **Monthly Teaching Report** : It is resolved that the monthly teaching report shall be collected as before. The report shall be submitted to the Principal with a copy to the Head of Departments.
- 10) **Fulfillment of NAAC Peer Team** : It has been resolved that NAAC Peer Team recommendation shall be fulfilled in a phased manners. Steps have already been taken to fulfill the following during 21st -22nd session.
- i) Appointment of Permanent Librarian
 - ii) Enhancing the hostel facilities
- With regard to fulfillment of the recommendation to provide coaching classes for Competitive Examinations the Principal shall take necessary steps in consultation with Mizoram Youth Commission. The IQAC shall be the implementing body for the same.
- 11) **The IQAC Laptop will be utilized by Webmaster** : It was also resolved that the IQAC Laptop will be utilized by Webmaster for managing college website as IQAC Coordinator has his own laptop for use.


(Dr. LAWRENCE ZONUNMAWIA CHHANGTE)
Co-Ordinator & Minute Recorder


(PROF. B. ZOLIANA)
Principal