

MINUTES OF THE IQAC MEETING (INTERNAL)

Date : 18.8.2023, (12:00 Noon)
Venue : Principal's Office, GZRSC Durtlang

Member endorsed their presence by giving their signature on the attendance sheet.

The Principal presided over the meeting and welcomed all member present. The Principal invited the Co-ordinator Dr. Lawrence Zonunmawia Chhangte to give a report.

A. REPORT

A1. **Follow up on full body resolution:** The Co-ordinator reported that seminar with IIT spoken Tutorial on add-on courses was conducted on 27th July, 2023. The seminar was attended by IQAC Co-ordinator of different colleges.

A2. **IQAC Fund Utilization of 2 lakhs** :The Co-ordinator expressed his pleasure that a fund of Rs. 2 lakhs was received for utilization by sub-committees and Clubs etc. He reported that from the funds received last year a balance of Rs. 3190/- is left. With regards to the fund requirement for organization of International Seminar by Geology Department, the Co-ordinator will confirm the matter with Geology Department.

B. AGENDA:

The following agendas were discussed and resolutions were made as follows:

B1. It has been resolved that, the IQAC fund shall be allotted to sub-committees to conduct activities. A total of Rs. 150000/- shall be allotted to the sub-committees and Rs. 50000/- shall be kept aside for contingencies. The following member shall be in charge of fund allocation:

- 1) Dr. Lawrence Zonunmawia Chhangte
- 2) Lalrinsangi Nghinglova
- 3) Dr. Zirlianggura

B2. **Coordination of activities with departments:**

It has been resolved that all departmental coordinator shall submit their proposed activities to the IQAC Coordinator within the month of August, 2023. The list of departmental coordinators have been revised as followed:

1. Dr. PC Rohmingliana - Electronics
2. Dr. H. Lalremruata - Physics

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| 3. | Laltlanhlui | - | Mathematics |
| 4. | Lalthanpuui Hnamte | - | Botany |
| 5. | Mimi Lalmuanawmi | - | Home Science |
| 6. | Lalhruaitluanga | - | Computer Science |
| 7. | Sailopuii | - | Zoology |
| 8. | Dr. Samuel Lallianrawna | - | Chemistry |
| 9. | Dr. Zairemmawii | - | Geology |
| 10. | Lalmalsawmi Chhangte | - | English |
| 11. | Dr. PC Lalrinfela | - | Biochemistry |

The coordinator shall issue an appointment order to the department coordinator.

B2. Monthly Teaching Report:

It has been resolved that those teachers who does not submit their monthly report for 2 consecutive months, their monthly salary may be withheld until they submit the said report.

B3. About the NIRF Ranking:

The teacher appointed to study the NIRF ranking do not give their report as expected on time. They are expected to submit their report on or before 25/8/2023.


In continuation of the resolution made in the IQAC Full Body Meeting held on 12th July 2023.

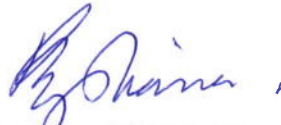
C4. Departmental & Sub-Committee Reports:

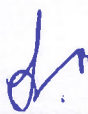
The meeting resolved that sub-committee & Departmental reports are to be submitted on or before 15th September 2023.

D5. Coaching Class as recommended by NAAC Peer Team:

The meeting discussed about the CUET & IBPS and resolved that it may be discuss in depth in the next meeting.


(Dr. LAWRENCE ZONUNMAWIA CHHANGTE)
IQAC Co-ordinator


(PROF. B. ZOLIANA)
CHAIRMAN IQAC & PRINCIPAL


(LALRINSANGI NGHINGLOVA)
MINUTES RECORDER