CITIZENS' CHARTER

GOVT. ZIRTIRI RESIDENTIAL SCIENCE COLLEGE: AIZAWL



PREAMBLE

To ensure a transparent, accountable and functional relationship between the institution and the other stakeholders, this citizens' charter is formulated and published in view of the current capacity of the administrative staff and faculty of the college. The Charter has been framed with the objective of providing better quality of higher education to all the youth of the state through the multiplier effect of such qualitative education.

VISION

Endeavoring to live true to the motto "Lighted to lighten", it is the vision of the institution to impart knowledge and skills to students and facilitate them to disseminate their knowledge to the society. The defined goal of the college is to ensure quality education for empowering the native people-educationally backward in science and promoting Science education by enhancing the status of science and technology.

It is the vision of the college to act as a catalyst that brings about change and kindle a ray of light where there is darkness. It is envisaged that the knowledge and skills gained from the institution, with the degree obtained, would facilitate students for future employment opportunities.

MISSION

Govt. Zirtiri Residential Science College has been established by the government to be the first science college with a view to cater to the need for undergraduate-level science education in Mizoram. The college has endeavored to execute and disseminate quality education in various fields of science and technology.

GOALS AND OBJECTIVES

The principle goal is to cater to the need for higher learning in the college level in various fields of science education in Mizoram. It is envisaged that the knowledge and skills gained from the institution, with the degree obtained, would *facilitate students for future employment opportunities*. The main objectives of the college are:

- a) To be at par with esteemed colleges outside the state in terms of teaching-learning process and, also in terms of research output.
- b) To continuously strive to provide a platform for more choices and opportunities, particularly for students who cannot afford to pursue higher studies elsewhere.

SUBJECT COMBINATION Subject combination for B.Sc. Course (Core and Elective Subjects)

| Sl. | CATEGO | CORE | ELECTIVE SUBJECTS | | |
|-----|----------|-------------|-------------------|-------------|-------------|
| No. | RY | CORE | OPTION | ELECTIVE I | ELECTIVE II |
| | | | A | Mathematics | Chemistry |
| | | Physics | В | Mathematics | Electronics |
| | | | С | Mathematics | Geology |
| | | Mathematics | А | Physics | Chemistry |
| 1 | Physical | | В | Physics | Electronics |
| | Sciences | | C | Physics | Geology |
| | | Chemistry | A | Mathematics | Physics |

| | | Geology | A | Mathematics | Physics |
|---|---------------|---------|----|-------------|--------------|
| | | | B* | Chemistry | Zoology |
| | | Geology | C* | Chemistry | Biochemistry |
| | Life Sciences | | A | Chemistry | Botany |
| 2 | | Zoology | В | Chemistry | Biochemistry |
| | | | C* | Chemistry | Geology |
| | | | A | Chemistry | Zoology |
| | | Botany | B* | Chemistry | Geology |

^{*} Presently not applicable

B.SC COURSE STRUCTURE AND CREDIT DISTRIBUTION

| | | | | | Marks | | |
|----------|------------------------------|-------------------------|----------|-------------|------------------|------------------|-------------------|
| Semester | Course | Code No | Category | Credit | Cont Assmt. | End Semester | Total |
| | English-l | Foundation Course | FC | 5 | 25 | 75 | 100 |
| | Elective Core Subject 1 | Course I - Theory | EC | 4 | 25 | 75 | 100 |
| | | Course II – Practical | EC | 2 | 25 | 75 | 100 |
| 1 | Elective Core Subject 2 | Course I - Theory | EC | 4 | 25 | 75 | 100 |
| | El ti o o li to | Course II – Practical | EC | 2 | 25 | 75 | 100 |
| | Elective Core Subject 3 | Course I - Theory | EC | 4 | 25 | 75 75 | 100 |
| | | Course II - Practical | EC | 2 | 25 475 | 75 525 | 100 |
| | English II | TOTAL Foundation Course | FC | 23 5 | 175 25 | 525 75 | 700 100 |
| | English-II | Course III - Theory | EC | 4 | 25 25 | 75 | 100 |
| | Elective Core Subject 1 | Course IV - Practical | EC | 2 | 25 | 75 | 100 |
| | Elective Core Subject 2 | Course III - Theory | EC | 4 | 25 | 75 | 100 |
| II | FIGURA COLE SUNJECT 7 | Course IV - Practical | EC | 2 | 25 | 75 | 100 |
| | Elective Core Subject 3 | Course III - Theory | EC | 4 | 25 | 75 | 100 |
| | Liective Core Subject 3 | Course IV - Practical | EC | 2 | 25 | 75 | 100 |
| | | TOTAL | LO | 23 | 175 | 525 | 700 |
| | History of Science | Course I | FC | 5 | 25 | 75 | 100 |
| | Thistory of ocience | Course V - Theory | EC | 4 | 25 | 75 | 100 |
| | Elective Core Subject 1 | Course VI - Practical | EC | 2 | 25 | 75 | 100 |
| III | Elective Core Subject 2 | Course V - Theory | EC | 4 | 25 | 75 | 100 |
| "" | | Course VI - Practical | EC | 2 | 25 | 75 | 100 |
| | Elective Core Subject 3 | Course V - Theory | EC | 4 | 25 | 75 | 100 |
| | Licetive core oubject o | Course VI - Practical | EC | 2 | 25 | 75 | 100 |
| | | TOTAL | | 23 | 175 | 525 | 700 |
| | Environmental Studies | Course I | FC | 5 | 25 | 75 | 100 |
| | | Course VII - Theory | EC | 4 | 25 | 75 | 100 |
| | Elective Core Subject 1 | Course VIII - Practical | EC | 2 | 25 | 75 | 100 |
| | Elective Core Subject 2 | Course VII - Theory | EC | 4 | 25 | 75 | 100 |
| IV | | Course VIII - Practical | EC | 2 | 25 | 75 | 100 |
| | Elective Core Subject 3 | Course VII - Theory | EC | 4 | 25 | 75 | 100 |
| | , | Course VIII - Practical | EC | 2 | 25 | 75 | 100 |
| | | TOTAL | • | 23 | 175 | 525 | 700 |
| | Major Core Subject | Course IX - Theory | CC | 4 | 25 | 75 | 100 |
| | , , | Course X - Practical | CC | 2 | 25 | 75 | 100 |
| | Major Core Subject | Course XI - Theory | CC | 4 | 25 | 75 | 100 |
| | | Course XII - Practical | CC | 2 | 25 | 75 | 100 |
| V | Major Core Subject | Course XII - Theory | CC | 4 | 25 | 75 | 100 |
| | | Course XIV - Practical | CC | 2 | 25 | 75 | 100 |
| | Major Core Subject (Optional | Course XV - Theory | CC | 4 | 25 | 75 | 100 |
| | A or B) | Course XVI - Practical | CC | 2 | 25 | 75 | 100 |
| | | TOTAL | 1 | 24 | 200 | 600 | 800 |
| | Major Core Subject | Course XVII - Theory | CC | 4 | 25 | 75 | 100 |
| VI | | Course XVII–Practical | CC | 4 | 25 | 75 | 100 |
| | Major Core Subject | Course XIX - Theory | CC | 2 | 25 | 75 | 100 |

| | | Course XX - Practical | CC | 4 | 25 | 75 | 100 |
|--------|------------------------------|-----------------------|----|-----|------|------|------|
| | Major Core Subject | Course XXI - Theory | CC | 2 | 25 | 75 | 100 |
| | | Course XXII–Practical | CC | 4 | 25 | 75 | 100 |
| | Major Core Subject (Optional | Course XXIII - Theory | CC | 2 | 25 | 75 | 100 |
| | A or B) | CourseXXIV-practical | | 24 | 200 | 600 | 800 |
| Entire | Programme: To | OTAL | | 140 | 1100 | 3300 | 4400 |

B.SC. HOME SCIENCE COURSE STRUCTURE AND CREDIT DISTRIBUTION

| | | | | | | Marks | |
|----------|--------------|--|----------------------|---|--|----------------------------------|--|
| Semester | Course | Code & Name of the Paper | Category | Credit | Contin. Assessment | End Semester | Total |
| | English-l | Foundation Course | FC | 5 | 25 | 75 | 100 |
| I | Home Science | HS 101-Introduction to Family Resource Management HS- 102-Practicals for HS-101 HS- 103 – Chemistry HS-104 – Practical for HS 103 HS-105-Textiles HS- 106 – Practical for HS 105 | CC CC CC CC | 4 2 4 2 4 2 2 2 2 | 25 25 25 25 25 25 25 | 75 75 75 75 75 75 | 100 100 100 100 100 100 |
| | English-II | TOTAL Foundation Course | FC | 23 5 | 175 25 | 525 75 | 700 100 |
| | Liigiisii-ii | HS- 201-Introduction to Nutrition | CC | 4 | 25 | 75 | 100 |
| II | Home Science | HS- 202-Practical for HS- 201 HS- 203 –Biochemistry | CC | 2 4 | 25 25 | 75 75 | 100 100 |
| | | HS- 204-Practical for HS-203 | CC | 2 | 25 | 75 | 100 |
| | | HS- 205-Extension Education | CC | 4 | 25 | 75 | 100 |
| | | HS -206-Practical for HS-205 | CC | 2 | 25 | 75 | 100 |
| | | TOTAL | F0 | 23 | 175 | 525 | 700 |
| | | Foundation Course HS- 301-Extension Education & Communication | FC CC | 5 4 | 25 25 | 75 75 | 100 |
| | | HS- 302-Practical for HS-301 | CC | 2 | 25 | 75 | 100 |
| III | Home Science | HS- 303-Physiology | CC | 4 | 25 | 75 | 100 |
| | | HS -304-Practical for HS-303 | CC | 2 | 25 | 75 | 100 |
| | | HS -305-Household Equipment & Consumer Education | CC | 4 | 25 | 75 | 100 |
| | | HS- 306-Practical for HS-305 | CC | 2 | 25 | 75 | 100 |
| | | TOTAL | | 23 | 175 | 525 | 700 |
| | | Foundation Course HS- 401-Human | FC CC | 5 4 | 25 25 | 75 75 | 100 100 |
| | | Development-Childhood | 00 | 7 | 20 | 70 | 100 |
| | | HS- 402-Practical for HS-401 | CC | 2 | 25 | 75 | 100 |
| IV | Home Science | HS -403-Clothing & Textiles | CC | 4 | 25 | 75 | 100 |
| | | HS -404-Practical for HS-403 | CC | 2 | 25 | 75 | 100 |
| | | HS- 405-Nutrition for the Family | CC | 4 | 25 | 75 | 100 |
| | | HS -406-Practical for HS-405 | CC | 2 | 25 | 75 | 100 |
| | | TOTAL | | 23 | 175 | 525 | 700 |

| | | HS- 501-Family & Child Welfare | CC | 4 | 25 | 75 | 100 |
|------------|--------------|-----------------------------------|----|-----------|------|------|------|
| | | HS -502-Practical for HS-501 | CC | 2 | 25 | 75 | 100 |
| | | HS -503-Early Childhood | CC | 4 | 25 | 75 | 100 |
| | | Education | | | | | |
| | | HS -504-Practical for HS-503 | CC | 2 | 25 | 75 | 100 |
| | | HS- 505-Garment Design | CC | 4 | 25 | 75 | 100 |
| V | Home Science | HS- 506-Practical for HS-505 | CC | 2 | 25 | 75 | 100 |
| | | · | | NAL PAPER | S | | • |
| | | HS- 507-Dietetics | EC | 4 | 25 | 75 | 100 |
| | | HS -508-Practical for HS-507 | EC | 2 | 25 | 75 | 100 |
| | | HS -509-Food Processing & | EC | 4 | 25 | 75 | 100 |
| | | Preservation Technology | | | | | |
| | | HS -510-Practical for HS-509 | EC | 2 | 25 | 75 | 100 |
| | | TOTAL | | 24 | 200 | 600 | 800 |
| | | HS- 601-Child Psychology | CC | 4 | 25 | 75 | 100 |
| | | HS- 602-Practical for HS-601 | CC | 2 | 25 | 75 | 100 |
| | | HS- 603-Human Development | CC | 4 | 25 | 75 | 100 |
| | | HS- 604-Practical for HS-603 | CC | 2 | 25 | 75 | 100 |
| | | HS- 605-Housing & Interior | CC | 4 | 25 | 75 | 100 |
| | | Space Management | | | | | |
| | | HS- 606-Practical for HS-605 | CC | 2 | 25 | 75 | 100 |
| VI | Home Science | OPTIONAL PAPERS | | | | | |
| | | HS- 607-Community | EC | 4 | 25 | 75 | 100 |
| | | Development | | | | | |
| | | HS- 608-Practical for HS-607 | EC | 2 | 25 | 75 | 100 |
| | | HS- 609-Management & | EC | 4 | 25 | 75 | 100 |
| | | Practices of Extension | | | | | |
| | | Education | | | | | |
| | | HS- 610-Practical for HS-609 | EC | 2 | 25 | 75 | 100 |
| | | TOTAL | | 24 | 200 | 600 | 800 |
| Entire Pro | ogramme : | TOTAL | | 140 | 1100 | 3300 | 4400 |

COURSE STRUCTURE FOR BCA PROGRAMME

| Course Code | Subject Name | Туре |
|-------------|---|-----------|
| | 1st Semester | |
| BCA101 | English Language & Communication Skills | Theory |
| BCA102 | Fundamentals of Mathematics | Theory |
| BCA103 | Introduction to Information Technology | Theory |
| BCA104 | Digital Computer Fundamentals | Theory |
| BCA105 | Programming Language through C | Theory |
| BCA103P | PC Applications and Internet Technology | Practical |
| BCA105P | Programming in C | Practical |
| | 2 nd Semester | |
| BCA201 | Personality and Soft Skills Development | Theory |
| BCA202 | Discrete Mathematics | Theory |
| BCA203 | Data Structure using C | Theory |
| BCA204 | System Analysis and Design | Theory |
| BCA205 | Accounting and Financial Management | Theory |
| BCA203P | Data Structure using C | Practical |
| BCA205P | Tally ERP 9.0 | Practical |
| | 3rd Semester | |
| BCA301 | Management Information Systems | Theory |
| BCA302 | Numerical Analysis | Theory |
| BCA303 | Operating Systems | Theory |
| BCA304 | Object Oriented Programming in C++ | Theory |
| BCA305 | Computer Organization and Architecture | Theory |
| BCA303P | Unix and Shell Programming | Practical |
| BCA304P | C++ Programming | Practical |

| | 4th Semester | |
|---------|--|-----------|
| BCA401 | Environment and Ecology | Theory |
| BCA402 | Database Management Systems | Theory |
| BCA403 | Computer Networking | Theory |
| BCA404 | Software Engineering | Theory |
| BCA405 | GUI Programing | Theory |
| BCA402P | Oracle Laboratory | Practical |
| BCA405P | Programming with VB 2010 with Mini Project | Practical |
| | 5 th Semester | |
| BCA501 | Introduction to Java Programming | Theory |
| BCA502 | Computer Graphics and Multimedia | Theory |
| BCA503 | Microprocessors | Theory |
| BCA504 | Software Project Management | Theory |
| BCA501P | Java Programming | Practical |
| BCA503P | Assembly Language Programming | Practical |
| | Elective – I (Any one from below) | Theory |
| BCA5E1 | Introduction to e-Governance | |
| BCA5E2 | Computer Network Security | |
| BCA5E3 | Data Mining and Warehousing | |
| | 6 th Semester | |
| | Elective – II (Any one from below) | Theory |
| BCA6E1 | Operation Research | |
| BCA6E2 | Theory of Computing | |
| BCA6E3 | Fundamentals of TCP/IP | |
| BCA6E4 | IT Acts and Cyber Laws | |
| | Elective – III (Any one from below) | Theory |
| BCA6E5 | Artificial Intelligence | |
| BCA6E6 | Internet and e-Commerce | |
| BCA6E7 | Simulation and Modeling | |
| BCA6E8 | Analysis and Design of Algorithms | |
| BCA601P | MAIN PROJECT | Practical |

CATEGORIES OF SERVICE

The institution shall take up the following services enumerated below. The specific services shall be rendered if the application is complete in all respects and within the specified parameters as far as practicable.

1. Students' Progress and Academic Service

| MAIN SERVICE | SERVICE | SPECIFIED PARAMETERS | PERSONS RESPONSIBLE FOR DELIVERY OF SERVICE & CONTACT TIMINGS |
|------------------------|--|--|---|
| 1. Clerical Service | Issue and receipt of admission forms and Prospectus Issue of ID Cards Issue and receipt of Scholarship Forms | One week from declaration of Boards/ University Exams. 10 minutes per student. 10 Minutes per student. | R. Lalfakzuali 9:30 am – 5:00 pm on all working days. |
| | 4. Admission of students5. Acceptance of Fees/ Fines6. Disbursing of | Within 10 minutes on production of relevant documents per student. 5 minutes per student. Immediately | 9:30 am – 5:00 pm on all working days. |

| | scholarship 7. Issue and Receipt of Examination forms | after receiving fund for the scheme 10 minutes per student | |
|-------------|---|--|---|
| | 8. Liaison with faculty | Maintenance of transparent, accountable information and support to the faculty | F.Lalthanzuala, Head Assistant. 9:30 am – 5:00 pm on all working days. |
| | NSS Activities- Regular Activities b) Special Camping | 120 hours to be rendered by one volunteer as per Rule 7 days per volunteer as per Rule | Lalnunthara Programme Officer & Dr. C. Zoramthara Programme Officer |
| | 2. Online Course IIT Mumbai | 10 Sessions per month | MS Dawngliani Course Coordinator |
| 2.Extension | 3 NIELIT - Course on Computer Concept | 80 hours within three months | Mr H.Thangkhanhau Course Coordinator |
| Services | 4. UGC - Network Resource Centre | All working days | P.Zothangpuii Asst. Librarian David L. Sailo System Assistant |
| | 5.Legal Clinic | Two days per week | Lalrinsangi Nghinglova Co- ordinator, Legal Cell & Lalbiakkima Advocate |
| | 6.Career Cell | One day per week | Lalhruaitluanga Course co-ordinator |

2. Academic Support Service

| SERVICES | SECIFIED PARAMETERS | DESIGNATED AUTHORITY AND CONTACT TIMINGS |
|-----------------------|---|---|
| 1. Classroom Teaching | 1 hour per Lecture | All Faculty |
| 2. Remedial Classes | 1 hour after normal classes on every Monday for each department | Dr. R Lalengmawia Coordinator, RUSA |
| 3. Seminar | 1 seminar for each department during one semester | Dr Lalzahawmi Chenkual Chairman, Research and Seminar committee |
| 4. Assignment | 1 assignment in each paper during one semester | All Faculty |
| 5. Internal Test | 2 internal test in each paper during one semester | Examination Committee |

| | Mentor-Mentee meeting | Lalrinsangi Nghinglova | |
|---------------------------|--------------------------|---------------------------|--|
| | at least twice every | IQAC Co-ordinator | |
| 6. Mentoring | semester. All mentors | Dr. Lawrence Zonunmawia | |
| _ | report regularly to the | & MS Dawngliani, Asst.Co- | |
| | cell. | ordinators IQAC | |
| 7. Soft Skill Development | One-two weeks for | Student Support | |
| Course | outgoing students of all | Committee | |
| Course | streams | | |

3. Library Service

| SERVICES | SPECIFIED PARAMETERS | DESIGNATED AUTHORITY AND CONTACT TIMINGS | |
|---------------------------|--|---|--|
| 1. Issue of Library Cards | 1 week after getting admission | P.Zothangpuii, Library Assistant | |
| 2. Issue of Library Books | 1 day after the Library Cards are issued3 Books per student for 14 days | 9:30 am – 5:00 pm on all working days. 0389-2318770 | |
| 3. Reading Room Services | 9:00 am to 5:00 pm on all working days | Zarinpui LDC i/c Library, | |
| 4. Referencing Facilities | 9:00 am to 5:00 pm on all working days | 9:30 am – 5:00 pm on all working days. | |
| 5. Reprographic Service | On payment of nominal amount | Levy Hmingthanpuia 4 th grade Peon 9:30 am – 5:00 pm on all working days. David L. Sailo, System Assistant 9:30 am – 5:00 pm on all working days. | |
| 6. Internet Facility | 9:00 am to 5:00 pm on all working days | | |

4. Examination

Each course shall be evaluated at the scale of 100. For all courses, irrespective of theory and practical, there shall be continuous internal assessment carrying 25 marks and an end – semester examination carrying 75 marks.

CONTINUOUS ASSESSMENT (CA)

The scheme of awarding marks in internal assessment for theory courses shall be as below:

| Component | Total marks |
|---|-------------|
| Two Class Tests and one Assignment /Seminar/Project (best two out of | 20 marks |
| three) | |
| Regularity in the class | 5 marks |

The scheme of awarding marks in internal assessment for a practical course shall be as given below:

| Evaluation in the lab and record | 8 marks |
|----------------------------------|----------|
| End- semester test | 12 marks |
| Regularity in the class | 5 marks |

Attendance evaluation for each course shall be as given in below:

| Attendance | Marks |
|---------------|-------|
| 90% and above | 5 |
| 85 – 89.9% | 4 |
| 80 – 84.5% | 3 |
| 76 -79.9% | 2 |
| 75 – 75.9% | 1 |

THE END-SEMESTER EXAMINATION

For each Course (separately theory and practical) end- semester examinations shall be conducted for 75 marks each. Finally the marks obtained in internal assessment and end- semester examination in each course shall be pooled and the percentage of marks obtained shall be calculated by the Examination Department.

MINIMUM MARKS FOR PASSING OF A COURSE: A minimum of 140 credits are required for awarding of B.Sc. degree.

- 1) For passing of each course a candidate must secure a minimum of 50% marks (equivalent Grade 'B') in end semester Examination. For internal assessment there shall be no passing marks. However, grading shall be based on marks obtained in both components i.e, internal assessment and end semester examination.
- 2) In any case a student shall not be allowed to repeat a course for internal assessment component.
- 3) A candidate shall be permitted to proceed from the first semester up to final semester irrespective of his/her failure in any of the semester examination subject to condition that the candidate shall appear for all the arrear papers of each course(s) along with the concerned semester examinations.

No candidate shall be allowed to appear in any course more than three times (including the regular chance), and no candidate shall be allowed to appear in any course beyond ten semesters of his / her first admission.

5. Internal Quality Assurance Cell (IOAC)

To realize the goals of quality enhancement and sustenance, IQAC has created various committees/ Cells as listed:

| Sl. | NAME OF SERVICE | SERVICES/TERMS OF | DESIGNATED AUTHORITY AND CONTACT TIMINGS |
|-----|---|--|---|
| No | PROVIDER | REFERENCE | |
| 1. | Information and communications Technology | To monitor the college website and keep it updated with relevant information including the syllabus, etc. ii. To generate easy access of information and study materials to benefit students as well as the faculty. iii. Establish policy concerning the operation of the website. iv. To maintain ties and work in co-ordination with Department of ICT, Government of Mizoram v.To maintain Telephone and | Chairman: H.Thangkhanhau Secretary: Laldingliana Sailo Members: Dr. Lawrence Zonunmawia Chhangte Lalrinmawia R. Lalmawipuii 9:30 am – 5:00 pm on all working days. |

| | | Internet Connection. | |
|----|--|---|---|
| 2. | Village & School Adoption Committee | i. To encourage extension programmes for greater social good. ii. To work towards upliftment of adopted villages & schools. iii. To arrange invited lectures in collaborations with the school authority | Chairman: Dr. R. Lalengmawia Secretary: Dr. P.C. Rohmingliana Members Dr. Ricky Lalhmangaihzuala Lalhruaitluanga Lalthanpuii Ralte Laltluangkimi Hnamte Lalrinngheti Ralte Vanlallawmi 9:30 am – 5:00 pm on all working days. |
| 3. | Research and Seminar Committee: | i. To Facilitate research culture among students and the faculty. ii. To initiate, facilitate, integrate, recommend and support research projects conducted by faculty members and students iii. To organize seminars, lectures on selected topics at regular intervals | Chairman: Dr. Lalzahawmi Chenkual Secretary: Dr. Ricky Lalhmangaihzuala Members: Dr. Arup Kumar Dr. Rosangliana Lalrinsangi Nghinglova Sailopuii Dr. Fanai Lalsangluaii Samuel Lallianrawna Dr Rebecca Vanlalsangi 9:30 am – 5:00 pm on all working days. |
| 4. | Collegiate Student Grievance Redressal Committee | i. To ensure that there is no ragging in any form among our students within and outside our college campus ii. To ensure that no student is a victim of harassment, exploitation and discrimination on any ground,. iii. To look into the grievances of students and take necessary action for redressal. | Chairman: Prof. B.Zoliana, Principal Secretary: Remlalsiama Members S. Thangrimawii L.B. Singh 9:30 am – 5:00 pm on all working days. |
| 5. | Women Studies Committee | i. To work towards promotion of gender equity. ii. To uplift the girl student and provide special provisions wherever possible. iii.To ensure there is no sexual harassment and gender discrimination. iv. To coordinate with the Women Study Centre, Mizoram University in organising seminars, etc | Chairman: Lalsangkimi Hmar Secretary: Lalrinsangi Nghinglova Members Lalhmingliani Hlondo Lalthanpuii Ralte 9:30 am – 5:00 pm on all working days. |

| 6. | Career Counseling, Placement and Students' Support Committee: | To provide assistance to students who are economically deprived. ii. To organize add on courses such as CCC and other such courses. iii. To organize Personality Development course for final year students and equip them with life skills. iv. To provide career counseling to students and look out for placement of students v. To monitor Career clinic | Chairman: Zodinpuii Secretary: Lalrinsangi Nghinglova Members: Dr. Lalzahawmi Chenkual Caroline Zaihmingthangi Lalthanpuii Ralte Lalsangkimi Hmar M.S. Dawngliani Lalhruaitluanga(i/c Career counseling) H. Thangkhanhau(i/c CCC) Lalrintluangi Laltlanchhungi |
|-----|--|--|---|
| 7. | Spiritual Counseling Cell& Evangelical Union | i. To assist the activities of the Evangelical Union. ii. To provide spiritual/mental counseling to those in need. iii. To promote and ensure mental and spiritual health of students | Chairman: C. Lalramdina Secretary: Laltlanchhungi Members: Lalrinngheti Ralte Lalhruaitluanga Lalrintluangi Dr. Lalhmangaihzuala Lalhmingliani Hlondo Rebecca Lalnuntluangi 9:30 am – 5:00 pm on all working days. |
| 8. | Language Development Cell | Management of language laboratory, conducts spoken English class. | Department of English 9:30 am – 5:00 pm on all working days. |
| 9. | Disaster Management Committee | i. To react to any kind of disaster, natural or man-made that involves the college. ii. To spread awareness on mitigation of any kind of disaster, iii. To work in close proximity with the Disaster management Department, Govt. of Mizoram. | Nodal Officer: C. Lalremruatfela Secretary: Laltlankima Members Lalsangliani Khawlhring Dr. Lalzahawmi Chenkual Lalnunthara Dr. C. Lalmuankimi Dr. C. Zoramthara |
| 10. | Games & Sports committee | Organize various sports activities | Chairman : Dr. C. Zoramthara Secretary : Dr. Lalhmangaihzuala Members : Dr. K.B. Singh C. Zarzokimi L.B. Singh Dr. P.C. Rohmingliana Lalrosangpuii C. Lalrinawma Laltlankima David Rosangliana Ex-Officio : Chairman and |

| | Secretary, Students' Union Committee | |
|--|---|--|
|--|---|--|

6. COMMITTEES/CLUBS

1. Internal Quality Assurance Cell (IQAC):

Chairman : Prof. B. Zoliana, Principal Coordinator : Lalrinsangi Nghinglova

Asst. Co-ordinators:

Dr. Lawrence Zonunmawia Chhangte

M.S. Dawngliani

Members Dr. R. Lalengmawia

Lalsangkimi Hmar

Dr. Lalzahawmi Chenkual
Dr. Lalhmingliana Hnamte

Webmaster : H Thangkhanhau

One Nominee from

(1) Employer – QAC Coordinator, H & TE.

(2) Industrialist - Director, Zonun Matply Pvt

Ltd

(3) Stakeholder/Parent - Zonunthari

External IQAC Member:

Prof. Lalnundanga (Registrar, MZU) J.H. Zoremthanga (Secretary, MSB)

2. Examination Committee:

Chairman : Principal

Secretary : Dr. Rosangliana Members : Dr. R. Lalengmawia

> Lalrammawii H. Lalnunsangi C. Lalrinawma

3. Admission Committee:

Chairman : Principal

Secretary : Laltluangkimi Hnamte Members : All Heads of Department

4. Building Committee:

Chairman : Principal Secretary : Lalnunthara

Members : Dr. R. Lalengmawia

Dr. Lawrence Zonunmawia Chhangte

C. Lalramdina Lalsangkimi Hmar

5. Rashtrya Uchhatar Shiksha Abhyan (RUSA):

Chairman : Principal

Coordinator : Dr. R. Lalengmawia Members : Dr. Rosangliana

Lalrinmawia

Dr. Lalzahawmi Chenkual

Dr. Lawrence Zonunmawia Chhangte

6. Library Committee:

Chairman : Prof. B. Zoliana, Principal

Secretary : Laltlankima Asst. Secretary : T. Zothangpuii Members : Dr. Arup Kumar

Lalrammawii

F. Lalthanzuala, H.A.

M.I. Singh Lalrosangpuii General Sec., S.U

7. National Service Scheme (POs) & Red Ribbon:

Dr. P.C. Rohmingliana Dr. C. Lalremruatfela

Lalnunthara
Dr. C. Zoramthara
Rebecca Lalnuntluangi
Mimi Lalmuanawmi

8. All India Survey on Higher Education (AISHE):

Nodal Officer: Dr. Lawrence Zonunmawia

Chhangte

9. Students' Union:

Chairman : Lalnunthara

Secretary : Dr. Lalhmingliana Hnamte

Members : C. Lalramdina

Dr. Lalzahawmi Chenkual

Lalremruati Hmar S.Thangrimawii

Dr. Samuel Lallianrawna

Ex-Officio : Chairman and Secretary,

Games & Sport Committee

10. College Magazine:

Chairman : Laltluangkimi Hnamte Secretary : Lalmalsawmi Chhangte Members : Lalthanpuii Ralte

H.Thangkhanhau

Dr. Lalhmingliana Hnamte

Dr. R. Lalawmpuii Lalrinpuii Rokhum

11. Debating, Socio-Cultural Committee

Chairman : Lalthanpuii Ralte Secretary : Dr. C. Lalmuankimi Members : Dr. Arup Kumar

> Mary Lalthansangi Lalrinngheti Ralte Laltluangkimi Hnamte R. Lalramengzami Lalmalsawmi Chhangte Lalrinsangi Nghinglova Dr. R. Lalawmpuii Lalrinpuii Rokhum Dr. Lalrinmawia Punte

12. Adventure Club I/C

Lalnunthara,

Dr. P.C. Rohmingliana,

Dr. Lawrence Zonunmawia Chhangte

Dr. C. Lalremruatfela Dr. C. Zoramthara Dr. Lalhmangaihzuala

Dr. K.B. Singh Dr. R. Lalawmpuii Laltlankima

Mimi Lalmuanawmi Rebecca Lalnuntluangi

13. Canteen:

Chairman : Caroline Zaihmingthangi Secretary : Dr. Fanai Lalsangluaii

: K. Zosangpuii Members

Zonunthari Parijat Kumar Lalthanpuii Ralte Vanlallawmi

Dr. C. Lalremruatfela

14. Refreshment:

Chairman : Mary Lalthansangi : Maria Lalhmingmawii Secretary

: Lalrintluangi Members

R. Lalmawipuii Dr. C. Lalmuankimi Dr. Lalhmangaihzuala Dr. P.C. Rohmingliana Dr. Ricky Lalhmangaihzuala

Rebecca Vanlalsangi

15. Decoration & Hall Arrangement:

: Lalsangliani Khawlhring Chairman Secretary : Rebecca Lalnuntluangi

Members : Vanlallawmi

> Mimi Lalmuanawmi F. Lalthanzuala H.A. Lalrinngheti Ralte Lalhmingliani Hlondo

K. Zosangpuii

Dr. Fanai Lalsangluaii

Parijat Kumar

16. Security and Discipline:

Chairman : C. Lalramdina : C. Lalrinawma Secretary Members : Lalhruaitluanga

Zodinpuii Sailopuii L.B. Singh

Dr. Ricky Lalhmangaihzuala

Remlalsiama Lalnunthara R. Lalramengzami Dr. Lalhmangaihzuala Reginald H. Vanlalchaka Dr. Lalrinmawia Punte

17. Reception:

Chairman : Laltlanchhungi : Remlalsiama Secretary : Zodinpuii Members

H. Lalnunsangi

Caroline Zaihmingthangi

18. Cleanliness and Sanitation:

: Dr. C. Zoramthara Chairman Secretary : Lalmalsawmi Chhangte

Members : Zonunthari

> Lalremruati Hmar S.Thangrimawii Lalrammawii C. Lalremruatfela Mary Lalthansangi

19. Alumni In-Charge:

Chairman : Dr. Lalzahawmi Chenkual Secretary : Dr. P.C. Rohmingliana

Members : Dr. Lalawmpuii

Lalrinawma Lalremruati Hmar Maria Lalhmingmawii

Remlalsiama

Lalrinsangi Nghinglova Dr. C. Lalremruatfela

20. Innovation Club:

Chairman : Lalhruaitluanga Secretary : Mary Lalthansangi

Members : Lalrinmawia

Lalmalsawmi Chhangte David Rosangliana

20. Intellectual Property Right Committee: : Dr. Lalhmingliana Hnamte Chairman

: Dr. C. Zoramthara Secretary Members Dr. Arup Kumar Lalhmingliani Hlondo.

21. N.C.C.

Caretaker Officer (CTO): Dr. C. Lalmuankimi

22.Legal Cell

Coordinator: Lalrinsangi Nghinglova

23.Eco Club

Chairman: Sailopuii

Secretary: Dr. C. Lalremruatfela Members: Mary Lalthansangi Dr. C. Zoramthara

Lalrosangpuii

Lalmalsawmi Chhangte

H. Lalnunsangi Lalrintluangi

Rebecca Vanlalsangi

Light and Sound Committee. 24

Chairman: Dr. Rosangliana Secretary: Dr. Lawrence Zonunmawia Coordinator : Dr. Lawrence Zonunmawia

Chhangte

Members: Student Coordinator: Cultural Secretary, S.U.

Lalrinmawia Members:

Dr. PC. Rohmingliana Dr. Lalzahawmi Chenkual Dr. C. Zoramthara Lalrinsangi Nghinglova Reginald H. Vanlalchaka Mary Laltansangi

David Sailo Lalthanpuii

Dr. Lalrinmawia Punte

Lalsangkimi Hmar

Two Student Representative from NSS

25. Ek Bharat Shrestha Bharat Club Volunteer

Chairman : Prof. B. Zoliana, Principal Two Student Representative from NCC Cadet

Nodal Officer : Dr. R. Lalengmawia General Secretary, S.U.

9. Grievance Redress Mechanism:

| WHOM TO CONTACT | HOW TO COMPLAIN | TIMELINE FOR RESPONSE |
|--|---|--|
| Principal Chairman, Grievance | | |
| Redressal & Complaint Cell | Verbal Communication Written Communication Complaint Box Telephone/Fax/email | Immediate acknowledgement. |
| 3.Coordinator,Grievance Redressal & Complaint | | And necessary action as soon as possible |
| Cell | | |