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Report 30/4/19 - 20/9/2019.

1. On 1st week of August we had received one letter in our Anti-Ragging & Grievance Cell box.

The letter is a complaint regarding the system of distribution of his notes to 1st Semester B.Sc (Phy) students via whatsapp. Since his hand writing is not clear and difficult to read the student want improvement in his system.

On second week the concerned teacher is informed about the problems faced by the students. He has agreed to abide by their complaints in future. The class CR of 1st Sem B.Sc (Phy) is informed to report if there is any repetition. Till today 20/9/19 we did not receive any further complaint.

At the same time, since the letter is addressed to the Principal of our College the meeting on 20/9/19 decided that the letter be forwarded to him the Principal for his further record and n/a.

11th meeting of Anti-Ragging & Grievance Cell Committee

Date - 20th September 2019

Venue - Professors Common Room.

Member Present -

1. Prof B. Zohaina - Principal.
2. Remalsiam a -
3. Lawrence Zonunmawia -
4. S. Thannawii
5. Sailopui
6. L. B. Singh
7. Thankanhu - Writies - ICT Committee + Webmaster.

Agenda - Letter received from Directorate, H&TE. Regarding Grievance Redressal.

The meeting is chaired by the chairman of the committee.

Report and Agenda note - The chairman have studied the UGC notification and had given a brief explanation of the subject.

Mr Thankanhu had reported that the Online Portal is already available in the College website since 2012. And that the portal is secure in such a manner that the individual submitting any kind of Grievance may not be identified by the general public.

After long discussion on the matter and brief study of the subject we come to the following conclusion & resolution -

1. The existing 'Anti-Ragging & Grievance Cell Committee' should be read in future as 'Collegiate Student Grievance Redressal Committee' (CSGRC)
2. As notified by the UGC notification, the

Chairman of the said Committee will be the Principal of this college. He will appoint three senior member of teaching faculty to be a member of the committee and one special invitee from amongst the student to represent the student of the college.

3. The term of the members and the special invitee will be for a period of 2 years.

4. The committee had also discussed the points to be included in the Prospectus of the college. The Principal had mentioned that whatever is in the notification must be uploaded in the college website from time to time and to make necessary alteration as and when required. This responsibility rests upon our college web-master Mr. T.K.A.

The committee is convinced that the UCG notification committee for college students include Grievance as well as Ragging.

Point by point clarification of the notification is presented by the chairman of the committee and the same pasted in Page - 25 - 28 of this minute book.

The meeting is dismissed with warm atmosphere.

(S. THANGRIMASU)
Secretary

(REMA ALBAMA)
Chairman

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UGC Notification
6th May 2019

1.1. Name : UGC (Grievance Redressal) Regulations 2012, Supersession (thlak turin) - UGC (Redress and Grievances of Students) regulations, 2019 tih a ni ang.

1.2. Apply to our College.

1.3. Effective date : 6th May 2019 a ni ang. Hemi ni atanga thla 3 chhungin Online portal siam vek tur a ni. Zirlai lungna tena an lung natna chhan ah rorelsak vawi hnih na an chan theih nan.

2.1. Thil tum/Din chhan : Kan zirlai ni mek te bakah kan College a admission chang ve ta lo te tana kan admission lak dan/kalpui dan dukkhawp lohna an sawi ve theihna atan.

3.1. Definition :

3.2. CSGRC - College Student Grievance Redressal Committee, for College like ours.

3.3. DSGRC - Departmental Student Grievance Redressal Committee – Level of Department, School or Centre of a University (School of Physical Science, Life Sciences etc.)

3.4. Grievance – Complaint(s) by an aggrieved student in respect of the following,-

3.4.1. to 3.4.14. – Fourteen points mentioned. – points that concerns us are as follows-

3.4.1. Admission policy anga admission kalpui loh.

3.4.2. Admission policy te Prospectus ah tarlan lawk loh.

3.4.3. Admission dan kalpui mek Prospectus a tarlan nen inang leh si lo chungchang ah.

3.4.4. Zirlai te documents pawimawh thehluh te, an thlan loh kawng zirtir duh vanga an lehkha pawimawh pekchhuah duh loh te leh Subject dang zirtir tuma an lak atanga fees lo beisci chin te.

3.4.5. Admission an lakna tura admission fees vel tarlan baka lo tihpun chin te.

3.4.6. Zirna In tena engemaw chhung atana eng dan pawh palzuta an duhzawng zirlai eng chi leh kuang pawh an thun leh mai si chungchang te. (Eg, Minister lehkha nei, Thawktu fate, etc)

3.4.7. Scholarship emaw a tlukpui zirlaite hamthatna pek duhloh emaw pek hun tihkhawtlai sak chungchang te.

3.4.8. Exam hun leh Result puan hun tlangzarh anga kalpui loh te.

3.4.9. Prospectus a tarlan zirlaite hamthatna emaw hamthatna ruahman chawp ngai te, thil engemaw avanga tihhlawhtlin loh emaw bawhzui loh chungchang te. (Eg. Exam form Fill up hna, Subject fill up tawh la thlak theih, mahse thlak theih thu puanzar loh emaw buai duhloh vanga thlaksak duhloh ang te. Tin, 1st sem paper 1 chauh exam, 2nd sem a hlankai tur nisi, a zirchhuak dawnlo tlata hriatna avanga hlankai duhloh emaw hlankai loh dan dappui tlat ang chi te, etc.)

3.4.10. Zirlai chungchang Evaluate kawngah rualkhailo taka kalpuina a awm in.

3.4.11. Hun tiam chhunga Admission fee pek let duhloh emaw tihkhawtlai emaw te.

3.4.12. Hnam inchherchhuan – SC/ST/OBC te leh Hmeichhia leh Naupang zawkte leh Pianphunga rualbanlo te thliar hranna a awm chungchangah.

3.4.13. Admission pek laia kan intiam anga zirna tha kan pek loh chungchangah emaw zirna tha pe tur kan nih anga kan pek leh mang si loh chungchangah.

3.4.14. Zirlai ten hremna leh zilhna rualkhai piah lama hmuhsit, sawisak leh tihduhdah an tuarin a titu chunggang a phu tawh hremna a hmuh theih nana hma lak pui a nih loh kawngah.

3.5. ISGRC – Institutional Student Grievance Redressal Committee. – University hnuaiia – Hostel leh thil inhman tawm te. (Eg, playground, common room, sports goods etc).

3.6. Prospectus – Langlang leh Thu dik hriattirna thu, ziakin emaw kawng dangin emaw pawh nise; mipuite hnena zirna in chungchang kan hriattirna diklo theilo a ni. (Hei hian a bik takin chu zirna in a admission beisei te a huam ang). Buatsaih thin hi a ni.

3.7. Region – Keini hi North-Eastern region kan ni.

3.8. Student – Zirlaia admit te leh admission beiseitute

3.9. USGRC – University Student Grievance Redressal Committee – University levela he committee hi a ni. **A hna tur chu** – DSGRC leh ISGRC leh CSGRC thutluknaa la lungawi hleitheilo tena an vuina an thlenna tur a ni.

4. Mandatory Publication of Prospectus, its Contents and Pricing. :

Zirna in zawng zawngin admission tih hma **Ni 60** a la awmah Prospectus an pechhuak ngei ngei tur a ni. Emaw, an website ah an tarlang ngei ngei tur a ni. Heta tarlan ngei tur thilte chu

4.1. Course zir theih leh Syllabus tlangpui leh Theory zir hunchhung (Master Routine/Teaching Hour per day/week) leh Practical class(per week) leh Assignment (Hetah hian Chawlh awm tur ang ang te leh Holiday List te leh College function thenkhat te tarlan theih nise)

4.2. Admission kan pekna tur Course/Subject tina Seat awm zat bithliah zat.

4.3. A dil thei chin qualification leh zir phal chin kum bithliah tarlan chian tur a ni.

4.4. Zirlai admit tura tling te thlanchhuah dan felfai tak tarlan tur a ni a. Written test vel buatsaih anih dawn chuan Test dan kalhmang chipchiar leh testna atana fee pek ngai zat tarlan ngei bawk tur a ni.

4.5. Fee chawi ngei ngei ngai leh zirlai admission hmu te chawi tur zat chiang taka tarlan bakah an fee pek dan tur chiang tak tarlan nise. (eg. SU Fee, Sports Fee, Library Fee, etc)

4.6. Zirlai tena Fines leh thil dang an chawi theih dan chiang taka tarlan bakah an chawi theih zat hniam ber leh sang ber tarlan tur a ni.

4.7. Zirlai admit tawh zingah zir chhonzawm lo te emaw zir zo tawh ten emaw an sum chawi tawh atanga an hmuh let leh theih zat Percent fel takin tarlan tur a ni. Tin, an hmuh leh nghal mai loh chuan an hmuh leh hun tur bithliah fel tak tarlan tur a ni bawk.

4.8. Zirtirtu te chanchin kimchang leh an qualification leh appointment hmuh dan (Regular/Visiting/Guest etc) te leh teaching experience te tarlan ngei tur a ni.

4.9. College Physical leh Academic Infrastructure information leh Facilities dang – Hostel awm leh awm loh te, a lo awm chuan admission tih dan kimchang leh Fees chawi dan kimchang tarlan nise. Library te, Hospital te, Industry te chenchin pawh chiang takin tarlan tur a ni a, tin, zirlai te an thiam tir ngei tur a ni.

4.10. Discipline vawng tura instruction pawimawh zawng zawng te, campus chhung leh pawn lama an zawm turte leh a bik takin Ragging ang chi reng reng khap tlat a nih thute leh chutiang thil a lo thleng palh anih a a hremna leh sum chawi ngai tur ang zawng zawng te pawh tarlan lawk tur a ni.

4.11. Tin, hotu lian zawkte hnen atanga hriattur an rawn ruahman te tarlan bawk tur a ni.

Chumai bakah heng kalphung te hi website ah Chiang takin tarlan a ni tih zirlai te leh Mipui nawlpui hria turin chanchinbuah te tlangzarh thin tur a ni.

4.12. Institution zawng zawngin Prospectus man hetiangin an fix ang – A buatsaihna senso bak hlep engmah an neih a rem lovang.

5. Student Grievance Redressal Committees (SGRC)

A. Collegiate Students Grievance Redressal Committee (CSGRC)

5.1. College chungchanga lungawilohna reng reng chu CSGRC ah thleng thin a ni ang, chu Committee dinhmun chu hetiang a ni ang –

5.1.1. Principal : Chairperson

5.1.2. Members : Three Senior member of the teaching faculty Nominated by the principal

5.1.3. Special Invities : Student representative nominated by Principal among Merit/Excellence in sports/Performance in co-curricular activities.

5.2. Term : 2 years

5.3 Quorum : 3 person excluding Special invitee.

5.4. CSGRC will follow principles of Natural Justice – Inhriatthiamna leh inremna tluangtlam.

5.5. CSGRC – Rorel report chu MZU VC hnenah ni 15 chhungin a thawn tur a ni, tin, Zirlai lungawilo hnenah a thawn bawk tur a ni. (Zirlai lungawilo chuan an hmking leh nihna an tarlang tur a ni)

B. Departmental Student Grievance Redressal Committee (DSGRC)

Hei hi chu University lam chan deuh a ni.

C. Institutional Student Grievance Redressal Committee (ISGRC)

Hei hi chu University lam chan deuh a ni.

D. University Student Grievance Redressal Committee (USGRC)

Hei hi chu University lam chan deuh a ni.

6. Appointment, Tenure, Removal and Conditions of Services of Ombudsperson

Hei hi chu USGRC thutlukna a la lungawi zolo te rorelsak tu ang deuh a ni. State 1 ah mi pakhat bak awm a remlo lehngal. Kan telve na chi a ni chiah lo. Member tur te pawh state Govt leh Lt Governor tena an ruat tur deuh a ni.

7. Functions of Ombudsperson:

Hei hi chu kan chanvo a ni lo.

8. Procedure for Regressal of Grievances by Ombudspersons and student Grievance Redressal Committees.

8.1. Institution zawng zawngin May ni 6,2019 atanga chhiara ni 90 chhungin Online Portal kan siam vek tur a ni.-(Min siamsak turin ICT Committee tc request nise). He portal hi tlangzarh nise, zirlai tena an hman theih turin hriattir nise.

- 8.2. Complaint a luh veleh SGRC ah complaint kimchang Portal ami ngei ni 15 ral hmain an thlen ang.
- 8.3. SGRC hian zirlai lungawilo insawi fiahna hun a fix ang.
- 8.4. Zirlai hi amah emaw aikal emaw hmangin a inlan thei ang.
- 8.5. Zirlai USGRC rorelna thleng pawha lungawina hmulo chu Ombudsperson hnenah hun tiam chhungin thlen thin a ni ang.
- 8.6. Institution chuan Lungawilohna leh Vuivaina chinfel a nih thuai theih nan SGRC leh Ombudsperson te tha takin a thawhpui tur a ni.
- 8.7. Ombudsperson chuan thu awmzia a ngaihthlak tawn bakah thil awmdan te uluk taka a thlir hnuah rorelna thu tawp a siam anga, a tul angin lungawilo zirlai hnenah hamthatna pek theih a ni ang.
- 8.8. Ombudsperson thutlukna chu Institution leh Zirlai lungawilo te chu pek an nih bakah an website ah an tarlang thin tur a ni.

Final
20/2/19.

Report 21/9/2019 — 27/11/19

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1. As per UGC Notification F.No. 14-4/2012 (COP-II) dt 6th may, 2019, Colleague Student Grievance Redressal Committee 2019-2021 (CSARC) is formed as follows on 23.9.2019.

Chairman — Prof. B. Zoliana (Principal)

Secretary — Mr. Remlalsiama.

Members — 1. Mrs. S. Thangraimawii

2. Mr. L. B. Singh.

Students Representative — Lalramengmawia,
IIIrd Sem, B.Sc.

Asst. Gen. Secretary, Students Union

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12th meeting of Collegiate Student
Grievance Redressal Committee - 2019-2021.

Date : 27th November 2019 (12:30 pm)
Venue : Professor's Common Room.

Member Present -

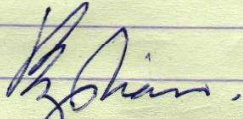
1. Prof B. Zoliana.
2. Remlalsiana
3. S. Thangrimawii
4. L. B. Singh.
5. Lalnamengmawia. (Student incharge)

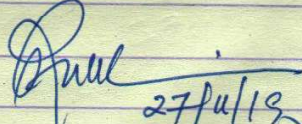
The meeting was chaired by the chairman
of the Committee.

Report - Secretary of the Committee reported
that there is no much action taken/or
to be taken since the last meeting.
The only thing is that this is the first
time the meeting is held after forming
a fresh Committee with the new name as
directed by UGC Notification.

Resolution & Discussion.

1. There is no new Resolutions made.
2. The Anti-Ragging & Grievance Cell
box which was placed outside the Common
Room is empty.
3. Committee members were advised to
report any sign of ragging in the
College Campus.


(Prof. B. ZOLIANA)
Chairman


27/11/19
(REMLALSIANA)
Secretary

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1. The Grievance Cell box which was placed right in the Corridor of the main entrance of the college was found empty.
2. No sign of ragging issue received from the students as well as the office staffs and teaching faculty.
3. As we come to the beginning month of the year 2020, we have advised each and every member and staffs of the Campus to report any sign of ragging in the college premises.

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13th meeting of Collegiate Student
Grievance Redressal Committee - 2020-21.

Date : 27th January 2020 (12:30pm)

Venue : Professors Common Room

Member Present - Memb.

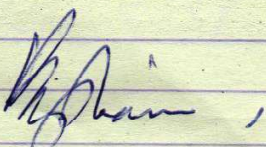
1. Prof. B. Zoliana
2. Remlalsiana
3. S. Thangrimawii
4. L. B. Singh
5. Lakameugmawia - (Student Representative)

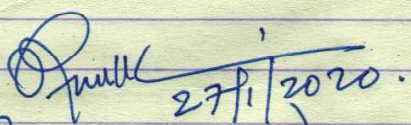
The meeting was chaired by the chairman
of the committee.

Report - Secretary of the Committee reported that
there is nothing happening in the campus
that required to be attended by the committee
since the last meeting.

Resolution and Discussion.

1. There is no fresh resolutions made.
2. Committee members were advised to
report any sign of hazing in the
college campus.


(Prof. B. ZOLIANA)
Chairman


(REMLALSIANA)
Secretary