

## **GENERAL BODY MEETING – 2019**

**Date & Time :** 9<sup>th</sup> August @ 2:45pm  
**Place :** Professors' Common Room.

### **ATTENDANCE :**

Attendance is recorded by members signing on the attendance sheet provided.

The new Principal after greeting the members asked each of us to co-operate with him in future. He then asked Dr. Lalzahawmi Chenkual to give a report on Hosting of National Level Short Course Training on Research Methodology.

### **I TRAINING ON RESEARCH METHODOLOGY :**

Next week i.e. 12<sup>th</sup> August 2019 – 17<sup>th</sup> August 2019 being the 1<sup>st</sup> Internal Exams for Science and Home Science, Research Committee has deemed it very convenient to have a week-long training for the Professors on Research Methodology. The programme will be fully sponsored by RUSA and the Committee reports that preparation are in full swing. Those who have exam duties will be counted as present in attendance. Each and every faculty is expected to attend this short course and will be given certificate at the end. The committee has full faith that this training will be beneficial to us all.

### **II RENOVATION OF COMMON ROOM :**

It is felt that the existing common room needs to be refurnished or renovated in view of the NAAC visit which will take place in 2021. For this, an interior designer, Lalfakzuala, S/o Mrs Vanlallawmi has been hired.

### **III COLLEGE WEEK :**

The Students Union met with the Principal and approach him for their desire to have the College Week preponed. Earlier the academic calendar had started 7<sup>th</sup> – 12<sup>th</sup> October 2019 for the college week. This has been preponed/ shifted to 2<sup>nd</sup> – 7<sup>th</sup> September 2019. Closing function of the college week to be held on 4<sup>th</sup> October 2019.

#### **1V COLLEGE T-SHIRT :**

As per the existing rules regarding wearing college T-shirt, it is resolved that we must ensure each and everyone wears the red college T-shirt on Tuesday and Thursday. Failure to comply with the rule will result in a penalty where the student will be sent home to wear/ change into the college T-shirt. Each teacher is given the responsibility to carry out this rule.

#### **V WEBSITE COMMITTEE REPORT :**

The Principal invited the website committee in charge to give a report on the need for updating the college website. The committee invites each member to take interest and give importance to our website so that it can be updated soon. All members are requested to update their particulars and other necessary information in soft copy at the earliest. It is also resolved that the website will have a permanent webmaster who will be given a nominal fee or honorarium amounting to Rs. 1000 per month. The duties of the webmaster has also been highlighted. Mr. Thangkhanhau has been appointed as our new college webmaster for the college website.

#### **VI REPORT ON COLLEGE BUILDING :**

Three of the Professors, Mrs. Lalsangkimi Hmar, Mr. C. Lalnunthara and Dr. Lawrence Zonunmawia have been delegated to visit the new campus site to ascertain the plan of the academic block 2. The committee listened to the report given by Mrs. Lalsangkimi Hmar. Few suggestions were made on the outcome of their visit and this matter will be viewed and discussed by the building committee.

#### **VII FANS, PROJECTOR TO BE FITTED IN CLASSROOMS :**

Some of the fans in the classroom have been found to be in need of repair. This is to be looked into by Dr. R. Lalengmawia, Dr. Lawrence Zonunmawia and Lalrinmawia. Necessary arrangements are to be met from RUSA fund.

#### **VIII NEW WIFI FOR THE COLLEGE :**

FTTH from BSNL to be installed in the college soon.

#### **IX RESHUFFLING OR UPDATING VARIOUS COMMITTEES :**

The IQAC committee will look into the matter and make necessary decision.

**X REMEDIAL CLASSES :**

Remedial classes can be arranged for the weak students and this motive should be given to the students as well. The Principal thanked the departments involved in remedial classes.

**XI HEAD OF DEPARTMENT FOR ELECTRONICS :**

Dr. Ricky Lalhmangaihzuala has been appointed as the new Head of Department.

**XII BEST PRACTICES, MENTORING :**

The Principal and chairman urge each member to be more sincere in reporting our activities so that the college will have a better chance of surviving a better point. The chairman said that we have the potential and this must be kept in mind by each teacher.

**XIII SMOKING IN THE COLLEGE CAMPUS :**

Smoking is prohibited for the students and since ours is a no-smoking institution, we must ensure that the faculty also abide by this rule.

**XIV MENTEE LEAVE APPLICATION :**

All leave applications forwarded by the mentor should reach and remain with the Principal. Mentor-Mentee list to be kept in the IQAC folder.

**XV COMPUTERS IN LIBRARY :**

It is reported that more computer is needed in the library for students. This matter will be looked into by the Principal. A new printer is to be purchased for the library to generate revenue.

( LALMALSAWMI CHHANGTE )  
MINUTE RECORDER

( Prof. B. ZOLIANA )  
PRINCIPAL