

GENERAL BODY MEETING

Time : 11:00 AM
Place : Teacher's Common Room
Date : 25th Feb. 2021

Attendance : Members present endorsed their presence by giving their signature on the Attendance Sheet circulated to the members.

1. Prof. B. Zoliana, Principal chaired the meeting. He welcomed all the members for the meeting. He also explained why Students' Union Leaders are included in this General Body Meeting.

Staff who could not attend the meeting are requested to avail Casual Leave, as this meeting marks an important occasion which is rarely organized.

The Principal started the meeting with a prayer.

2. Report:

- (a) Govt. order is awaited for the commencement of offline classes for the new semester.
- (b) Hostel accommodation is available, but rules and regulation for admission is to be chalked out.
- (c) Radiation monitoring unit has been installed in the New Campus at Durtlang.
- (d) Preparation for NAAC Accreditation is going on.

3. Meet the Teachers : The chairman showed powerpoint presentation in which the result of last university examination was mentioned. We have 19 University Rank holders from different subjects in the 6th Sem. examination. He thanked the teachers for their hard work and achievement. He highlighted the overall performance of the students in all the classes and subject where improvement are required were also mentioned.

4. Hostel Admission : The chairman invited Mr. C. Lalrinawma to highlight the present situation regarding Hostel Admission.

Mr.C. Lalrinawma has done a thorough investigation from different colleges and after his presentation, suggestions are taken from the members for discussion & recommendations. Heads of Department will take necessary steps to formulate rules and regulations for admission to the hostel.

5. NAAC Matters : Mrs. Lalrinsangi Nghinglova, IQAC Co-ordinator was invited to present matters for the coming NAAC accreditation. She presented the steps that have been taken for the accreditation and steps that have to be

done Teachers are also informed to update their profile in college website. Log book for the last 5 years for individual teacher is also to be maintained.

6. Brief presentations regarding preparation for Green Audit of College was done by Eco-Club members Mrs Sailopuii and Mrs. Mary Lalthansangi, in response to the invitation from Chairman.

7. Report was again invited from Innovation Committee and Mr. Lalhruaitluanga gave a brief report on the activities taken on Incubation Centre at Durtlang Campus.

8. Code of Conduct : IQAC Co-ordinator Mrs. Lalrinsangi Nghinglova, gave a note on importance of code of conduct. Handbook of Professional Ethics and Code of Conduct for faculty and students was published by IQAC. She gave a brief highlight on the contents of the handbook.

9. Library Committee Report: Dr. Lalthanpuii Khiangte, our College library Committee Member, was invited to give a report on our college library.

From her reports, it is required that computer sets available in the library will be repaired, new monitor will be purchased also. Besides these, one computer set each from Geology, Electronics and Mathematics department will be pulled to suffice library's needs.

7 Book racks are required by Librarian and these book racks for library may be contributed from willing members. Internet connections for Library will be upgraded. JIO Fiber connection is most favourable and ICT Committee will take incharge of it.

10. Contribution for NAAC Accreditation: A large sum of money is required for the coming NAAC Accreditation and for the improvement of new campus at Durtlang. It is decided/resolved to make contribution for this purpose. To pursue this matter the following members are appointed and they may submit the report to HODs Meeting for approval.

1) Dr. R. Lalengmawia 2) Mr. C. Lalramdina 3) Mr. Lalrochanga

11. Campus Cleaning work be carried out on the date of Opening of regular class. This work will be in the responsibility of Cleanliness Committee, NSS Unit and IQAC.

Sd/-
(Dr. LALZAHAWMI CHENKUAL)
Minutes Recorder

Sd/-
(PROF. B. ZOLIANA)
Principal