

Minutes of the IQAC Internal Meeting

Date: 17th January 2025

Time: 12:00 noon

Venue: Principal's Office, GZRSC

Members Present

1. Dr Zirlianggura, Principal
2. Dr M.S.Dawngliani, Coordinator, IQAC
3. Dr Lawrence Zonunmawia Chhangte, Asst Coordinator, IQAC
4. Dr Lalrinsangi Nghinglova, Asst Coordinator, IQAC
5. Dr David Rosangliana, Asst Coordinator, IQAC
6. Prof B Zoliana, Member
7. Dr Lalzahawmi Chenkual, member
8. Ms Mary Lalthansangi, member
9. Ms Lalthanpuui Ralte, member

Agenda:

1. Review of AQAR and NIRF ranking submission.

The AQAR and NIRF ranking submissions were reviewed by Dr. M.S. Dawngliani, coordinator, IQAC. The AQAR was submitted on December 31, 2024, and the NIRF submission followed on January 3, 2025. During the meeting, members discussed various suggestions to enhance performance for future submissions. It was decided that coordinators should create a work plan for each department and sub-committee to improve results in the AQAR, and these plans will be reviewed in the upcoming IQAC meeting.

2. Administrative and Audit

The discussion regarding administrative and audit matters concluded with the decision to await the new format from the concerned authority, as the institution is already participating in NIRF for the year.

3. AOB

a. Appointment of new web master:

The committee resolved to appoint Dr. H. Lalchhanhima as the new Webmaster. Dr. Lalsaimawia Sailo was designated as the Assistant Webmaster (Content Feeder), and Mr. Vanlalhruaia as the Assistant Webmaster (Technical). The appointments will be formalized by the Principal.

b. Modification of Mentoring report (NEP).

Dr. Lawrence Zonunmawia, Assistant Coordinator, IQAC highlighted the issues arising from the old mentoring format following the implementation of the NEP. It was decided that the NEP mentoring report format will include only Major1, Major2, and Minor categories in the form. A new format will be drafted by Dr Lawrence Zonunmawia, Assistant coordinator, IQAC.

c. Revision of sub-committee:

Due to the transfer of some faculty members within the college, the sub-committees have been modified as follows:

- a. Dr. C Lalramliana has been added to the Building Sub-Committee.
- b. Dr. H. Lalchhanhima has been added to both the ICT Sub-Committee and the Magazine Sub-Committee.
- c. Ms R. Lalmawipuii has been added to the Student Support Committee.
- d. Ms Caroline Zaihmingthangi has been removed from the committees as she has been transferred to Govt. Kolasib College.

d. Appointment of CCC coordinator:

Due to the transfer of Mr. H. Thangkhanhau, CCC Coordinator, Ms. R. Lalmawipuii, assistant professor, Dept. of Computer Science has been appointed as the new CCC Coordinator from 2025 even semester. Mr. Vanlalhruaia will serve as the Assistant Coordinator. They will oversee student enrolment and make arrangements for CCC classes and examinations. The appointment letter will be issued by the Principal.

e. Regarding CCA

It was decided that, since CCA is currently implemented based on seminars, which are theory-based, more student-centric and practical-oriented activities, such as quizzes, debates, extempore speeches, etc may be included. These activities will be overseen by the CCA implementing body.

The meeting concluded at 01:40 pm.

(Dr M.S.DAWNGLIANI)

IQAC Coordinator

(Dr ZIRLIANNINGURA)

Chairman IQAC & Principal