

IQAC MEETING MINUTE

Time : 11th July 2025 (12:00 noon, friday)

Place : Principal' Office, GZRSC

Members Present:

1. Dr Zirlianggura, Principal
2. Dr M.S.Dawngliani, Coordinator, IQAC
3. Dr Lawrence Zonunmawia Chhangte, Asst Coordinator, IQAC
4. Dr Lalrinsangi Nghinglova, Asst Coordinator, IQAC
5. Dr Ricky Lalmangaihzualla, Asst Coordinator, IQAC
6. Prof B Zoliana, Member
7. Dr Lalzahawmi Chenkual, Member
8. Ms Mary Lalthansangi, Member
9. Ms Lalthanpuui Ralte, Member

The Principal welcomed all members present and mentioned that Dr. R. Lalengmawia and Dr. David Rosangliana could not attend the meeting due to medical reasons. The meeting then proceeded to the agenda items.

Agenda:

1. Internal and External Audit (for AQAR)

Since the time for conducting the internal and external audits has now come, all account books, expenditure statements, and receipts are to be submitted on or before 21st July 2025. Internal audit is to be completed by the internal auditors before 31st July 2025. The necessity of an external audit was also discussed. Since it involves (Chartered Accountant) CA audit, it will be reviewed again by the IQAC Coordinators and will be conducted if required as per the SOP for AQAR.

2. Preparation of Mentoring List

Dr. Lawrence Zonunmawia, Assistant Coordinator, IQAC, highlighted the problems that may arise in preparing the mentoring list. The Departments of Home Science and Computer Science will prepare their own lists. The mentoring list for B.Sc. students will be prepared by IQAC. Dr. Lawrence Zonunmawia and Mr. Ricky Lalmangaihzualla have been assigned to prepare BSc list. All mentoring list is to be completed by 18th July 2025.

3. International/National Seminar and FDP

Dr. Lalrinsangi Nghinglova, Assistant Coordinator, IQAC, emphasized the need to organize Faculty Development Programmes (FDPs) and seminars to enhance academic quality.

It was resolved that an FDP in collaboration with IIT Spoken Tutorial will be organized within August 2025, under the supervision of Dr M.S.Dawngliani, IQAC Coordinator.

It was also resolved that an International/National seminar will be organized within the current academic session. An Organising Committee was formed as follows:

- Chairman: Prof. B. Zoliana
- Secretary: Dr. Lawrence Zonunmawia Chhangte
- Members: Dr. Lalrinsangi Nghinglova and Dr. Lalzahawma Chenkual

4. Utilization of Lalziki Sailo Seminar Hall

The committee expressed gratitude for the newly inaugurated Lalziki Sailo Seminar Hall, graciously donated by her family. Departments intending to organize seminars in the hall must book in advance through Ms. P.C. Lahlupuii, Head Assistant (HA), preferably two days prior to the event. A proper record should be maintained in the logbook.

5. Club In-Charge

As two former members of the Media and Publicity Club are no longer serving in the college, new appointments have been made as:

- Chairperson: Dr. Lalzahawmi Chenkual
- Members: Dr. Lalremruata Hauhnar, Dr. Lalsaimawia Sailo, and Dr. H. Lalchhanhima

Enrolment for all clubs (Eco club, Adventure Club, Media and Publicity Club, Music, Dance and Yoga, Literature Club) will be conducted on 25th July 2025.

6. Budget Allocation for Various Committees

It was discussed and decided that no fixed budget allocation will be made for this session. Instead, expenditures will be made on a need basis by the concerned sub-committees, cells, or departments, and must be approved by the Principal prior to implementation.

7. Any Other Business (AOB)

1. Appointment of External IQAC Member

As the previous external IQAC member, Mr Laltanpuia has been promoted to the post of Joint Director, Prof. Benjamin Lalrinsanga, QAC, Directorate of Higher & Technical Education, will be appointed as the new External Member of IQAC.

2. Yearbook 2024

The college has been publishing a Yearbook every year as a record of academic and co-curricular activities. The Yearbook 2024 now needs to be finalized and published. The task of compiling the content and coordinating the publication will be undertaken by the IQAC Coordinators.

3. **Review of NAAC Peer Team Recommendations**

The recommendations from the last NAAC Peer Team visit were reviewed, and the following actions were proposed:

- *Coaching for Competitive Examinations:* Incorporate more competitive exam-related topics under CCA activities.
- *Outdoor Sports Facilities:*
 - Renovation of the volleyball court.
 - Execution of a MoU with the local council for the basketball court.
- *Enhancement of Hostel Facilities:* Renovation work has been recently undertaken to improve hostel infrastructure.

4. **Green Audit**

The need for a Green Audit was discussed. It was resolved to explore the possibilities and initiate the process. Dr. Lalzahawmi Chenkual and Ms. Mary Lalthansangi were entrusted with the responsibility to coordinate and follow up on this matter.

The meeting ended at 2:30pm.

(Dr M.S.DAWNGLIANI)

IQAC Coordinator

(Dr ZIRLIANNGURA)

Chairman IQAC & Principal

IQAC MEETING MINUTE

Time : 22nd September 2025 (12:00 noon, monday)

Place : Principal' Office, GZRSC

Members Present:

1. Dr Zirlianngura, Principal
2. Dr R Lalengmawia, Vice Principal
3. Dr M.S.Dawngliani, Coordinator, IQAC
4. Dr Lawrence Zonunmawia Chhange, Asst Coordinator, IQAC
5. Dr Lalrinsangi Nghinglova, Asst Coordinator, IQAC
6. Dr Ricky Lalhmangaihzuala, Asst Coordinator, IQAC
7. Dr David Rosangliana, Asst Coordinator, IQAC
8. Prof B Zoliana, Member
9. Dr Lalzahawmi Chenkual, Member
10. Ms Mary Lalthansangi, Member
11. Ms Lalthanpuui Ralte, Member
12. Dr H Lalchhanhima, Web Master

The Principal welcomed all members present and the meeting proceeded to the agenda items.

Agenda:

1. Report on Previous Meeting Resolutions

a. Internal Audit Report

Dr. R Lalengmawia, internal auditor gave internal audit report. The audit has been completed, and the audit statement will be finalized within this week.

b. Report on FDP on Linux

Dr. M. S. Dawngliani, IQAC coordinator reported on the Faculty Development Programme on Linux, held from 25th August to 3rd September 2025 in collaboration with Spoken Tutorial IIT Bombay. A total of 51 participants took part (46 from the college and 5 from outside). An amount of ₹13,800 was collected from the participants. Out of 32 candidates who appeared for the examination, 24 passed, recording a pass percentage of 75%.

c. Report on National Seminar

Dr. Lalrinsangi Nghinglova, Asst. Coordinator, IQAC presented the report on the proposed National Seminar. Proposals have been prepared, and sponsorship has been sought from the Planning Department and other government agencies. The meeting approved the seminar title: *“Act East: A Crossroad of Science, Culture and Humanities in India’s Northeast.”* Further action will be taken by the Organising Committee.

d. Report on Green Audit

Ms. Mary Lalthansangi presented the Green Audit report. Certain actions have already

been undertaken, but additional measures are still required. The meeting resolved that the Eco Club would take responsibility for continuing the work.

2. Celebration of NIRF Ranking

The meeting heard the report on NIRF Ranking from the IQAC Coordinator. It was informed that the college has been placed in the **201–300 rank band in NIRF 2025**. It was decided to celebrate this achievement on **14th October 2025** with the following programme:

12:30 – 1:00 PM

Refreshments and live performance by GZRSC Band

From 1:00 PM onwards

Formal Programme

Chairperson: Dr. R. Lalengmawia, Vice Principal, GZRSC

Speech: Dr. Zirliangura, Principal, GZRSC

NIRF Report: Dr. M. S. Dawngliani, IQAC Coordinator

POSH Act Awareness: Ms. Lalthanpuii Ralte, Associate Professor, Dept. of Home Science

Best Department Award: Dr. David Rosangliana, Asst. Coordinator, IQAC & Dr. Ricky Lalhmangaihzualla, Asst. Coordinator, IQAC (In-charge)

Speech : (from anyone)

Vote of thanks: Dr Lalrinsangi Nghinglova, Asst. Coordinator, IQAC

Media In-charge: Dr. H Lalchhanhima, Media Club In-charge

Refreshments: Refreshment Sub-committee (@ ₹150 per head)

Decoration: Decoration Sub-committee

Sound: ICT, Light and Sound Sub-committee

Banner: Dr. Ricky Lalhmangaihzualla, Asst. Coordinator, IQAC

3. Selection of Best Department

As per practice, the Best Department will be selected this year. Dr. David Rosangliana, Asst. Coordinator, IQAC and Dr. Ricky Lalhmangaihzualla, Asst. Coordinator, IQAC were entrusted with the responsibility, and the evaluation should be completed by **2nd October 2025**. The awards will be presented on the day of the NIRF Celebration. The prize structure will be as follows:

- ✓ First Prize: ₹5,000 with citation
- ✓ Second Prize: ₹3,000
- ✓ Third Prize: ₹2,000

4. Preparation of Yearbooks 2024 & 2025

The meeting resolved that IQAC will publish the Yearbooks for 2024 and 2025 with ISBN. However, since printing costs are high and demand is limited, the yearbooks will be prepared in spiral-bound format, with only one copy each to be maintained for record in the library. Preparation of Yearbooks will be taken care of by the IQAC coordinators.

5. Collaboration for Competitive Examination Coaching

Dr. Lawrence Zonunmawia, Asst. Coordinator, IQAC presented a proposal for collaboration with **Student Learning Centre**, Aizawl, to provide competitive examination coaching at discounted fees for the college students. The meeting welcomed the initiative, as it is in line with the NAAC Peer Team's 2022 recommendation. It was decided that Dr. Lawrence Zonunmawia would oversee the collaboration and finalize details regarding fees and schedules.

6. Any Other Business (AOB)

The Principal, Dr Zirlianngura reported on the following activities and developments that had taken place recently:

a. AMC Funding: The Principal happily announced that ₹2.45 lakh has been sanctioned by AMC for the construction of college parking lot.

b. Hostel Renovation: Renovation of the hostel roofs has been completed — the Girls' Hostel in June and the Boys' Hostel in August. The expenses were met partly from hostel accounts, with an additional ₹2 lakh sanctioned from the college account.

c. College Boundary: Staff from the Revenue Department visited the site near the Boys' Hostel to verify the college boundary. They confirmed that no disputes remain with neighbouring landowners.

d. Rooftop Solar Installation: The rooftop solar system has been installed, with only the meter installation pending. The college is in contact with the P&E Department to make the system fully functional.

The meeting ended at 1:50pm.

(Dr M.S.DAWNGLIANI)

IQAC Coordinator

(Dr ZIRLIANNGURA)

Chairman IQAC & Principal

IQAC INTERNAL MEETING

Time: 12th November 2025 (12:30 pm, Wednesday)

Place: Principal' Office, GZRSC

Member present:

1. Dr Zirlianngura, Principal
2. Dr M.S.Dawngliani, Coordinator, IQAC
3. Prof. Lawrence Zonunmawia Chhangte, Asst Coordinator, IQAC
4. Dr Lalrinsangi Nghinglova, Asst Coordinator, IQAC
5. Dr Ricky Lalhmangaihzualla, Asst Coordinator, IQAC
6. Dr David Rosangliana, Asst Coordinator, IQAC
7. Ms Mary Lalthansangi, Member
8. Ms Lalthanpuui Ralte, Member

The Principal welcomed all members present and the meeting proceeded to the agenda items.

Agenda:

1. Academic Calendar 2026 (Even Semester)

The IQAC Coordinator presented the proposed Academic Calendar. With minor modifications, the calendar was accepted. However, the list of observation days is to be revised by the CCA Committee and the IQAC Coordinators to ensure that departmental responsibilities are distributed evenly. The final proposal will be reviewed by the IQAC Committee before finalization.

2. Report on Preparation of Yearbook 2024 & 2025

The IQAC Coordinator presented a report on the preparation of the Yearbooks for 2024 and 2025. The Yearbook 2024 is nearly completed, and an ISBN will be applied for prior to publication. The Yearbook 2025 is also in its final stage of compilation. Missing data from the Annual Departmental Report of Physics will be recompiled by Prof. Lawrence Zonunmawia Chhangte and submitted to IQAC upon completion. Ten hard copies of each yearbook should be printed.

3. Academic Collaboration

Dr. Lalrinsangi Nghinglova presented a report on the Memorandum of Agreement (MoA) signed on **11.11.2026** between Government Zirtiri Residential Science College and Admission India, aimed at fostering academic collaboration for students aspiring to pursue higher education abroad.

Another potential collaboration concerning a Spoken Japanese Language course with the Japan Centre of Excellence was also discussed. The committee agreed that this is a promising

initiative, and Dr. Lalrinsangi Nghinglova will be in charge of pursuing the matter and exploring possible collaboration opportunities.

4. Readmission for the Even Semester:

The meeting discussed the readmission fee structure. A fee of ₹500 was collected in the previous year. After deliberation, it was agreed that the same fee should be collected in the upcoming semester to meet academic expenditures. The last date for readmission for all students is set as **5th December 2026**. The Principal will issue an official notification soon.

5. Advance Christmas Celebration:

The meeting resolved to organize an Advance Christmas Celebration this year as well. The proposed dates are **11th or 12th December 2026**, and the final date/programme will be decided in consultation with the Staff Welfare Committee.

6. Participation in NIRF 2026:

The IQAC Coordinator reported that registration for participation in NIRF 2026 is now open. The college has already submitted its acceptance to participate, and further action will be taken once the portal becomes accessible.

7. International Seminar:

The college is in the process of organizing an International Seminar. The concept paper has already been prepared. Funding will be requested from the Planning Department and LESDE, Govt. of Mizoram. Dr. Lalrinsangi Nghinglova will take the necessary steps, such as drafting the official letter, which will be submitted for the Principal's approval.

8. Awareness Programme on online NAAC Accreditation:

As the college anticipates the NAAC Peer Team Visit in 2027, the committee agreed that an awareness programme on online NAAC accreditation process should be organized. The programme is proposed to be conducted in the coming semester. Dr. Rebecca Lalrindiki, IQAC Coordinator, Law College, will be invited as the resource person for the session.

9. Format for Performance Certification for Classes Taken:

The meeting felt that it is necessary to prepare a Performance Certificate for classes taken, to be used for inclusion in the APAR. Dr. David Rosangliania will prepare the required format.

The meeting ended at 2:30pm.

(Dr M.S.DAWNGLIANI)

IQAC Coordinator

(Dr ZIRLIANNINGURA)

Chairman IQAC & Principal

IQAC INTERNAL MEETING

Time: 22nd January 2026 (12:00 noon, Thursday)

Place: Principal' Office, GZRSC

Member present:

1. Dr Zirlianngura, Principal
2. Dr R Lalengmawia, Vice Principal
3. Dr M.S.Dawngliani, Coordinator, IQAC
4. Prof. Lawrence Zonunmawia Chhangte, Asst Coordinator, IQAC
5. Dr Lalrinsangi Nghinglova, Asst Coordinator, IQAC
6. Dr Ricky Lalhmangaihzualla, Asst Coordinator, IQAC
7. Dr David Rosangliana, Asst Coordinator, IQAC
8. Prof. B Zoliana, Member
9. Dr Lalzahawmai Chenkual, Member
10. Ms Mary Lalthansangi, Member
11. Ms Lalthanpuui Ralte, Member
12. Dr H Lalchhanhima, Web Master

The Principal welcomed all the members and expressed happiness over the presence of all members at the meeting. The meeting then proceeded as per the agenda items.

AGENDA

1: NIRF 2026 Preparation

The IQAC Coordinator presented a brief report on the preparation for NIRF 2026. The meeting discussed the NIRF 2026 template in detail. It was resolved that data entry and all further necessary actions related to NIRF 2026 will be undertaken by the IQAC Coordinators. The meeting further resolved that the audit shall be carried out either by a Chartered Accountant or by auditors from the Directorate, as applicable.

2: Update of Sub-Committee List

The meeting approved slight modifications to the existing Sub-Committee composition, as detailed below:

- i. Dr. P.C. Rohmingliana is to be included in the Alumni Sub-Committee, representing the Department of Electronics.
- ii. Dr. Lalrinmawia is to be added as Medical In-charge.
- iii. All three Professors of the College are to be included as members of the Academic Committee. Accordingly, Prof. Lawrence Zonunmawia Chhangte is to be included as a member. (Prof. B. Zoliana and Prof. Rosangliana are already members of the Committee.)

3: Report on SWAYAM Local Chapter

The IQAC Coordinator reported that the College has been newly registered as a SWAYAM Local Chapter. It was decided that flyers related to SWAYAM courses, already received by the

College, shall be distributed to the respective Heads of Departments. Further, awareness programmes on SWAYAM courses will be conducted for students during the CCA periods as per the following schedule:

- 23rd January – 4th Semester
- 30th January – 2nd and 6th Semesters

4: Report on Official Meeting Held on 21st January 2026

Dr. Lalrinsangi Nghinglova presented a report on the official meeting attended on 21st January 2026. The meeting was a focus group discussion aimed at analysing the root causes of the issue: *“Youth face shortcomings in foundation problem-solving skills, hindering success in competitive STEM examinations”*. She also highlighted the importance of establishing an Entrepreneurship Knowledge Cell. After due discussion, the meeting resolved to set up the Entrepreneurship Knowledge Cell with the following composition:

Chairman: Dr. Lalrinsangi Nghinglova

Secretary: Dr. Lalhruaitluanga

Members:

Dr. Lalrintluanga Sailo

Dr. Reginald H. Vanlalchaka

Dr. David Rosangliana

5: Report on International Seminar

Dr. Lalrinsangi Nghinglova presented a report on the proposed International Seminar, which had earlier been approved for organization by the College. The meeting was informed that funding proposals were submitted to various funding agencies; however, none of the proposals were approved. As a result, no further steps could be taken towards organizing the International Seminar.

6: Modification of Annual Departmental Report Format

The meeting discussed the need to revise the Annual Departmental Report format and to frame a common format for all activity reports. The IQAC Coordinators were assigned the responsibility to take necessary action in this regard at the earliest.

7: Regarding Website

The meeting observed that the College website is not being updated regularly. It was emphasized that regular updating and monitoring of the website is essential. After discussion, it was resolved that all notices and activity reports shall be submitted to the Webmaster on a regular basis to ensure timely and frequent updates.

The meeting ended at 2:00pm.

(Dr M.S.DAWNGLIANI)
IQAC Coordinator

(Dr ZIRLIANNGURA)
Chairman IQAC & Principal

IQAC MEETING MINUTE

Date & Time: 08 May 2026 at 11:00 AM

Venue: Principal's Office

Member present:

1. Dr Zirlianggura, Principal
2. Dr R Lalengmawia, Vice Principal
3. Dr M.S.Dawngliani, Coordinator, IQAC
4. Prof. Lawrence Zonunmawia Chhangte, Asst Coordinator, IQAC
5. Dr Lalrinsangi Nghinglova, Asst Coordinator, IQAC
6. Dr Ricky Lalmangaihzualla, Asst Coordinator, IQAC
7. Dr David Rosangliana, Asst Coordinator, IQAC
8. Prof. B Zoliana, Member
9. Dr Lalzahawmai Chenkual, Member
10. Ms Mary Lalthansangi, Member
11. Ms Lalthanpuui Ralte, Member
12. Dr H Lalchhanhima, Web Master

The Principal welcomed all the members and reported on the ongoing infrastructure development works, including the repainting of college buildings, construction of pavement at the parking lot entrance, and renovation of the hostel area. The meeting then proceeded as per the agenda items.

AGENDA

1. Review of Academic Calendar for the Odd Semester 2026

The Academic Calendar for the Odd Semester 2026, drafted by the IQAC Coordinators, was reviewed and accepted by the committee. It was further decided that the calendar would be placed before the General Body Meeting on 10th July 2026 for discussion, rectification if necessary, and final approval.

2. Reconstruction of Sub-Committees for 2026–2028

The Sub-Committee List for 2026–2028, drafted by the IQAC Coordinators, was reviewed by the committee. After deliberation and discussion, minor changes were incorporated, and the revised list was kept to be placed before the General Body Meeting for further consideration.

3. Submission of Annual Departmental and Sub-Committee Reports (2025–2026)

The submission of Annual Departmental Reports and Sub-Committee Reports for the reporting year 2025–2026 was scheduled to be completed on or before July 2026. It was also decided that the same reporting format used for the previous reporting year would continue to be followed for the current reporting year (2025–2026).

4. Report on NIRF 2026 Submission

The meeting was informed that the college participated in NIRF 2026, and the required data was submitted to the portal on 18th February 2026. The DCS template was also

uploaded to the college website on 2nd April 2026. Several updates and refinements were made compared to the previous submission, and the committee expressed optimism regarding a positive outcome this year as well.

5. Any Other Business (AOB)

a. Regarding IIT Spoken Tutorial Project

The subscription for the IIT Spoken Tutorial Project will expire on 20th May 2026. The renewal subscription fee for one year is ₹39,530. Considering its importance for NAAC AQAR data, the committee resolved to continue the subscription for another year. Necessary action for renewal will be undertaken by the IQAC Coordinator.

b. Report on Yearbook 2025–2026

The Assistant Coordinator, Prof. Lawrence Zonunmawia Chhangte, presented a report regarding the Yearbook 2025–2026. The ISBN has already been obtained, while the barcode is yet to be received. After discussion, it was decided to print the Yearbook without waiting for the barcode so that publication could be completed at the earliest possible time. Prof. Lawrence Zonunmawia Chhangte and Dr. Ricky Lalmangaihzuala, Assistant Coordinators, IQAC, were assigned as the persons in charge of the publication process.

The meeting ended at 1:00 pm.

(Dr M.S.DAWNGLIANI)
IQAC Coordinator

(Dr ZIRLIANNGURA)
Chairman IQAC & Principal