

IQAC Meeting Minutes

Date: 1st May 2023

Venue: Principal's chamber.

The Principal presided over the meeting and invited the IQAC co-ordinator to give ~~the~~ a report. The following reports were given by Dr. Lawrence Komenanwa, the IQAC co-ordinator.

REPORTS :

1. Yearbook : The college yearbook is under preparation ~~and~~. The ISBN is still being awaited.
2. Allocation of funds : Allocation of funds have been made for sub-Committee activities. Some sub-Committees have conducted activities from the funds received.

AGENDA :

1. Finalization of Best Department 2021-22 : ~~The committee~~
The teachers in charge of selecting the best department were invited to give a report. Judgments were made from the report submitted. Based on their judgment, the committee unanimously ~~received~~ accepted Biochemistry Department as the best department 2021-22. The award will be given on 12th May 2023 at the general

body meeting at 1:00 p.m.

2. Training Event with Spoken Tutorial Project with IIT Bombay:

It has been resolved that the IQAC will organise the event. The Co-ordinators will spear-head the ~~event~~ organisation of the event and make necessary arrangements.

3. Work distribution (data collection) in IDP

As requested by the ^{IQAC} Co-ordinator, Dr. Richy Sathmangathuzhala and Mr. David Rosangiana shall assist the ~~co-ordin~~ co-ordinator in data collection for IDP.

AQAR 2021-2022 REPORT

The ~~co-ordin~~ co-ordinator reported that the AQAR 2021-2022 is almost complete and ready for submission.

Awareness on Single Use Plastic

It has been resolved that a short awareness program ~~shall be~~ on single use plastic shall be conducted during the GBM on 12th May 2023 for both teaching and non-teaching staff. The committee appoints Mrs. Sarlopuu, chairman, Eco club as the resource person. The meeting will commence at 1:00pm.

B. Zoliana
 11/5/2023
 Prof. B. ZOLIANA
 PRINCIPAL

Dr. Lawrence Zonunmawia
 11/5/2023
 Dr. LAWRENCE ZONUNMAWIA
 COORDINATOR, IQAC

IQAC MEETING SIGNATURE (Internal)

DATE : 01. 05. 2023 (11:00 AM)

VENUE : PRINCIPAL'S CHAMBER

SI No.	NAME	SIGNATURE
1	Prof. B. ZOLIANA	<i>B. Zoliana</i>
2	Dr. LAWRENCE ZONUNMAWIA CHHANGTE	<i>Dr. Lawrence Zonunmawia</i>
3	LALRINSANGI NGHINGLOVA	<i>L.N.</i>
4	Dr. MS DAWNGLIANI	<i>Abdullah</i>
5	Dr. LALZAHAWMI CHENKUAL	<i>L. Chankual</i>
6	LALRAMMAWII	<i>Rammi</i>
7	Dr. ZIRLIANNGURA	<i>_____</i>
8	DAVID ROSANGLIANA	<i>David</i>
9	MARY LALTHANSANGI	<i>_____</i>
10	Dr. RICKY LALHMANGAIHZUALA	<i>Ricky</i>
11	H. THANGKHANHAU	<i>_____</i>
12	Dr. LALENGMAWIA	<i>_____</i>
13	H. LALRINZUALI	<i>H. Lalinzuali</i>
14		<i>_____</i>

IQAC MEETING MINUTES (INTERNAL)

Date : 22nd Feb. 2023 (11:00 AM)
Venue : Principal's Office

The Principal Prof. B. Zoliana, chaired the meeting. He welcomed the members present and invited the Co-ordinator to present the agenda and give a report.

REPORTS

- 1. ACADEMIC CALENDAR :** Drafting of Academic Calendar was done on 19th January, 2023. It was endorsed by the General Body Meeting on 30th January, 2023.
- 2. NATIONAL SEMINAR :** National Seminar on The intersection of Science and Religion was conducted on 17th Feb. 2023 in collaboration with Research & Development and E.U on the same day National Seminar on HIV-AIDS Awareness was conducted on the same day in collaboration with Red Ribbon Club.

AGENDA:

1. Finalization of Sub-Committee Members :

	Previous	Proposed
(i)	-	Dr. Zirliannurga as Asst. Co-ordinator IQAC
(ii)	-	Dr. Lalhmingliana Hnamte, Lalnunthara Dr. Ricky Lalmangaizuala, S. Thangrimawii as new members.
(iii)	Dr. Lalsaimawia Sailo	Dr. Zirliannurga as Chairman, Cleanliness & Sanitation
(iv)	Dr. C. Lalremruatfela	Lalthanpuii Hnamte as Secy. Eco-Club
(v)	Lalrinmawia	Dr. H. Lalremruata as Secy. Light & Sound Lalrinmawia as member.
(vi)	-	Dr. P.C. Rohmingliana, Laltlanhlui, Mimi H. Lalremruati, Dr. H. Lalremruata as Medical room i/c
(vii)	Lalrinpuii Rokhum	Dr. R. Lalawmpuii as Secy. i/c Magazine
(viii)	-	Dr. Zirliannurga as new member of NEP 2020 Implementing Committee.
(ix)	Dr. C. Lalremruatfela	Dr. Zirliannurga as Volleyball i/c
(x)	The Transport Committee stands dissolved w.e.f. of 22 nd March, 2023.	

The office of the Principal shall take necessary decision & actions.

2. NAAC PEER TEAM RECOMMENDATION :

The following recommendations of NAAC Peer Team shall be taken up for action during 2022-2023.

- (i) Introduction of more odd-on course and professional programme
- (ii) Outdoor sports and games facilities to be established
- (iii) IQAC should be geared up to enhance institutional quality process.

3. SELECTION OF BEST DEPARTMENT:

Resolved that Best Department shall be selected the period 2022-2023.
The judgment criteria are:

- (i) Students results of the proceeding year
- (ii) Departmental Activities including extension research with supporting evidence and documents

The following teachers shall be in charge of choosing the Best Department.

Convener	:	Dr. Lawrence Zonunmawia Chhangte
Members	:	i) Dr. Ricky Lalmangaihzualla ii) David Rosangliana
External member	:	Pu. Laltanpuia, QAC, H&TE

Results shall be prepared within the month of March, 2023.

- 4. YEAR BOOK 2022 :** It has been resolved that College Year Book 2022 shall be prepared by the Co-ordinators with in the month of April, 2023.

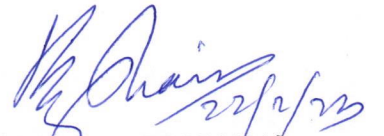
5. ALLOCATION OF FUNDS FOR SUB-COMMITTEES:

Funds allocated for Sub-committees shall disbursed by the by the IQAC Co-ordinator as per requirement of Sub-Committees.

- 6. JOINT PROGRAMME WITH D.U:** Resolved that the three departments concerned i.e. Biochemistry, Home Science and English shall discuss the nature of activities that can be organized. Report shall be submitted to the Principal on or before 2nd March, 2023 by individual department.

7. A.O.B

- (i) AQAR Submission : AQAR compilation shall be completed within 2nd March, 2023
- (ii) Major Thrust Area : Resolved that Extension and outreach shall be an area of major thrust.


(PROF. B. ZOLIANA)
PRINCIPAL


(Dr. LAWRENCE ZONUNMAWIA CHHANGTE)
CO-ORDINATOR, IQAC

IQAC MEETING MINUTE

Date : 19th July, 2022 (12:00 Noon)
Place : Principals' Chamber, Durtlang Campus

Member Present :

- 1) Prof. B. Zoliana
- 2) Dr. Lawrence Zonunmawia Chhangte
- 3) Dr. MS Dawngliani
- 4) Dr. Lalzahawmi Chenkual
- 5) Lalrammawii
- 6) David Rosangliana
- 7) Dr. Ricky Lalhmangaihzuala
- 8) H. Thangkhanhau
- 9) H. Lalrinzuali

The Principal Prof. B. Zoliana, chaired the meeting. He invited the Co-ordinator Dr. Lawrence Zonunmawia Chhangte to present the agenda.

The following agenda were discussed and resolution were made as follows:

1) Work Distribution among IQAC Members : Criterion-wise work distribution was made as follows:

- (i) Dr. Lawrence Zonunmawia Chhangte and David Rosangliana
Extended Profile and criteria 2
- (ii) Lalrinsangi Nghinglova and Mary Lalthansangi Criteria 1 & 7
- (iii) Dr. MS Dawngliani and Dr. Ricky Lalhmangaihzuala Criteria 5 & 6
- (iv) Dr. Lalzahawmi Chenkual and Dr. R. Lalengmawia Criteria 3
- (v) Lalrammawii and H. Thangkhanhau Criteria 4

2) Co-Curricular Activities : Resolved that Calendar be prepared to implement the Co-curricular activities. Implementing body shall consist of the following members:

- (i) Chairman : R. Lalnunthara
- (ii) Secretary : Lalrinsangi Nghinglova
- (iii) Members : a) C. Lalramdina
b) Lalhruaitluanga
c) Dr. C. Zoramthara

Appointment of members shall be made by the IQAC Co-ordinator

3) Formation of Clubs : It is resolved that new clubs be formed as decided in the general body meeting. The alreading existing clubs are

- (i) Senhri Club
- (ii) Eco Club
- (iii) EBSB
- (iv) Adventure Club
- (v) Red Ribbon Club

In addition to these, the following clubs have been proposed for approval of the Head of Departments Meeting. Necessary change and additions may be made by them. It is pertinent to note that these clubs be made self- sufficient

- | | |
|-----------------------------|---------------------------|
| (i) Literature | (ii) Music Club |
| (iii) Basketball Club | (iv) Football/Futsal Club |
| (v) Table Tennis Club | (vi) Volleyball Club |
| (vii) Badminton Club | (viii) Cooking Club |
| (ix) Physical Fitness Club | (x) Photography Club |
| (xi) Media & Publicity Club | |

The IQAC suggest that every student must join at least one club and not more than 3 clubs and pay membership fee of Rs. 50/- per club.

- 4) **Mentoring System** : It has been resolved that mentoring system be continued as a best practice. Distribution of students may be made within this month by the following teachers

- | | |
|---|----------------------|
| 1) Dr. Lawrence Zonunmawia Chhangte, Co-Ordinator | |
| 2) Dr. R. Lalengmawia | 3) David Rosangliana |

The above mentioned members shall enhance the already existing guidelines and conduct orientation on mentoring system in the next General Body Meeting.

- 5) **Approval of Sub-Committee (Transport Committee)**: The new sub-committee constituted by the Head of Departments Committee was tabled for endorsement of the IQAC. The following members proposed by the Head of Departments Committee are accepted/endorsed by the IQAC.

- | | | |
|--------------|---|-------------------------|
| 1) Chairman | : | Mr. C. Lalramdina |
| 2) Secretary | : | Zodinpuii |
| 3) Members: | : | Dr. R. Lalengmawia |
| | | Dr. Lalzahawmi Chenkual |
| | | H. Lalrinzuali, UDC |

In addition to the above, it has been resolved that the General Secretary, SU shall be included as a member.

- 6) **Terms of Reference** : It has been resolved that existing term of reference shall be revised in view of the inclusion of new sub-committee. The following teachers are appointed to do the needful.

- | |
|-------------------------------------|
| i) Dr. Lawrence Zonunmawia Chhangte |
| ii) Lalrinsangi Nghinglova |
| iii) Dr. MS Dawngliani |

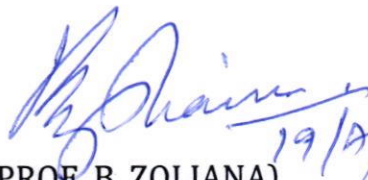
The revised terms of reference shall be tabled at the next IQAC meeting for the approved.

- 7) **Modification of Academic Calendar** : Resolved that the proposal made by the S.U. Committee regarding S.U election etc be accepted. Hence the academic calendar may be modified as follows:
- i) 25th July, 2022 : Fresher's Social
 - ii) 29th July, 2022 : Students' Union Election
 - iii) 20th -22nd July, 2022: Election of CRs
- 8) **Requirements of Sub-Committee** : It has been resolved that sub-committee shall submit their requirements on need-base criteria through, the IQAC Co-ordinator. In addition, it is resolved that members will look for ways and means of generating resource to meet future requirements. The requirements already submitted by cleanliness committee has been approved by the committee with a reduction to Rs. 30,000.
- 9) **Monthly Teaching Report** : It is resolved that the monthly teaching report shall be collected as before. The report shall be submitted to the Principal with a copy to the Head of Departments.
- 10) **Fulfillment of NAAC Peer Team** : It has been resolved that NAAC Peer Team recommendation shall be fulfilled in a phased manners. Steps have already been taken to fulfill the following during 21st -22nd session.
- i) Appointment of Permanent Librarian
 - ii) Enhancing the hostel facilities

With regard to fulfillment of the recommendation to provide coaching classes for Competitive Examinations the Principal shall take necessary steps in consultation with Mizoram Youth Commission. The IQAC shall be the implementing body for the same.

- 11) **The IQAC Laptop will be utilized by Webmaster** : It was also resolved that the IQAC Laptop will be utilized by Webmaster for managing college website as IQAC Coordinator has his own laptop for use.


(Dr. LAWRENCE ZONUNMAWIA CHHANGTE)
Co-Ordinator & Minute Recorder


(PROF. B. ZOLIANA)
Principal