

MINUTES OF THE IQAC MEETING (FULL BODY)

Time : 12th July, 2023, 1:30 PM (wed.)
Venue : Principal's Office, GZRSC

Members endorsed their presence by giving their signature on the attendance sheet.

The Principal presided over the meeting and welcomed all the members present, especially the external members, Mr. J.H. Zoremthanga, Chairman MBSE and Mr. Laltanpuia, Jt. Director QAC, Higher & Technical Education. He expressed his joy over the co-operation of all stakeholders Teaching, Non-Teaching and Students. Introduction of the IQAC members were made by the Principal. The Principal invited the Co-ordinator Dr. Lawrence Zonunmawia Chhangte to introduce the agendas for today's meeting.

The following agendas were discussed and resolutions were made as follows:

1. **a) Minor re-structuring of sub-committee :** Due to the illness of Pu. Lalnunthara, Department of Botany and the resignation of Laldingliana Sailo, BCA minor re-structuring of the sub-committee have been proposed and accepted as follows:
 - 1) Building Committee
 - Dr. Zirlianngura - New Secretary
 - Lalnunthara - Member
 - 2) N.S.S :
 - Dr. P.C. Rohmingliana,
 - Sailopuii Khawlhing
 - Lalthanpuii Hnamte
 - Dr. Lalsaimawia Sailo
 - 3) Games & Sports
 - New Chairman - Remlalsiama
 - Member - Lalnunthara
 - 4) Cleanliness & Sanitation
 - Chairman - Dr. Zirlianngura
 - Secretary - Dr. Lalsaimawia Sailo
 - 5) Internal Audition : Dr. Zirlianngura
 - 6) CCA Chairman : Pu. C. Lalramdina
 - Member : Pu Lalnunthara

1 **b) Finalization of Academic Calendar 2023 (Odd Semester) :**

The Academic Calendar 2023 (Odd Semester) was tabled and accepted by the committee.

2. **Seminar (IIT Spoken Tutorial) with IQAC co-ordinators of different colleges :** Resolved that necessary arrangements will be made by the IQAC and Research and Development Committee.

3. **FDP in LaTeX in collaboration with IIT Spoken Tutorial :**

It has been resolved that the IQAC and Research and Development Committee shall make necessary arrangements for the organization of this event.

4. **Report Collection (For AQAR 2022-23 and college Yearbook) :**

The report formats were discussed and revised. Necessary changes will be made by the IQAC Co-ordinators as suggested by the Committee.

5. **Review of Last NAAC Accreditation and fulfillment of Peer Team Recommendation :**

On invitation by the Chairman Mrs. Lalrinsangi Nghinglova, Asst. Co-ordinator, IQAC gave a report on the Last NAAC Accreditation highlighting our strengths and weaknesses, and focusing on areas where the institute has to take active actions. She also brought into focus steps that have been taken towards fulfillment of Peer Team Recommendation.

Mr. Laltanpuia made the following recommendations and observations :

- 1) Regarding appointment of Permanent Librarian, reminder should be given to the concerned authority.
- 2) Groundwork for attainment of autonomous status should be laid by the institute.
- 3) Steps be taken towards establishment of Womens' Study Cell.
- 4) Avenues for opening of coaching for competitive examination may be sought.
- 5) Mizoram University may be approached for Online add-on courses.
- 6) More effort towards attachment of research projects.
- 7) Steps (however small) can be taken to establish sports facilities.
- 8) Publications should be encouraged among all stakeholders, which should involve All Teaching Faculty
- 9) Hostel facilities can be enhanced further
- 10) Criteria-based Action plan should be made.

Pu J.H. Zoremthanga made the following observation and suggestion.

- 1) Provide Coaching Classes for competitive examination : Coaching for CUET can be included for coaching classes.
- 2) Sustained Effort to be given to maintain NAAC A Grade and to make further improvement further.

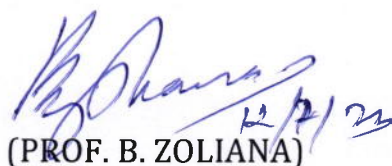
The Principal expressed his satisfaction over various suggestions received by the college from the external members. The IQAC Internal Committee will take necessary actions towards fulfillment of these suggestions.

The Meeting ended with a note of thanks from the Chairman.



(Dr. LAWRENCE ZONUNMAWIA CHHANGTE)

IQAC Co-ordinator



(PROF. B. ZOLIANA)

CHAIRMAN IQAC & PRINCIPAL



(LALRINSANGI NGHINGLOVA)

MINUTES RECORDER

MINUTES OF THE IQAC MEETING (INTERNAL)

Date : 18.8.2023, (12:00 Noon)
Venue : Principal's Office, GZRSC Durtlang

Member endorsed their presence by giving their signature on the attendance sheet.

The Principal presided over the meeting and welcomed all member present. The Principal invited the Co-ordinator Dr. Lawrence Zonunmawia Chhangte to give a report.

A. REPORT

- A1. **Follow up on full body resolution:** The Co-ordinator reported that seminar with IIT spoken Tutorial on add-on courses was conducted on 27th July, 2023. The seminar was attended by IQAC Co-ordinator of different colleges.
- A2. **IQAC Fund Utilization of 2 lakhs** :The Co-ordinator expressed his pleasure that a fund of Rs. 2 lakhs was received for utilization by sub-committees and Clubs etc. He reported that from the funds received last year a balance of Rs. 3190/- is left. With regards to the fund requirement for organization of International Seminar by Geology Department, the Co-ordinator will confirm the matter with Geology Department.

B. AGENDA:

The following agendas were discussed and resolutions were made as follows:

- B1. It has been resolved that, the IQAC fund shall be allotted to sub-committees to conduct activities. A total of Rs. 150000/- shall be allotted to the sub-committees and Rs. 50000/- shall be kept aside for contingencies. The following member shall be in charge of fund allocation:
- 1) Dr. Lawrence Zonunmawia Chhangte
 - 2) Lalrinsangi Nghinglova
 - 3) Dr. Zirlianngura
- B2. **Coordination of activities with departments:**
It has been resolved that all departmental coordinator shall submit their proposed activities to the IQAC Coordinator within the month of August, 2023. The list of departmental coordinators have been revised as followed:
1. Dr. PC Rohmingliana - Electronics
 2. Dr. H. Lalremruata - Physics

3.	Laltlanhlui	-	Mathematics
4.	Lalthanpuui Hnamte	-	Botany
5.	Mimi Lalmuanawmi	-	Home Science
6.	Lalhruaitluanga	-	Computer Science
7.	Sailopuii	-	Zoology
8.	Dr. Samuel Lallianrawna	-	Chemistry
9.	Dr. Zairemmawii	-	Geology
10.	Lalmalsawmi Chhangte	-	English
11.	Dr. PC Lalrinfela	-	Biochemistry

The coordinator shall issue an appointment order to the department coordinator.

B2. Monthly Teaching Report:

It has been resolved that those teachers who does not submit their monthly report for 2 consecutive months, their monthly salary may be withheld until they submit the said report.

B3. About the NIRF Ranking:

The teacher appointed to study the NIRF ranking do not give their report as expected on time. They are expected to submit their report on or before 25/8/2023.

In continuation of the resolution made in the IQAC Full Body Meeting held on 12th July 2023.

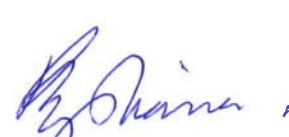
C4. Departmental & Sub-Committee Reports:

The meeting resolved that sub-committee & Departmental reports are to be submitted on or before 15th September 2023.

D5. Coaching Class as recommended by NAAC Peer Team:

The meeting discussed about the CUET & IBPS and resolved that it may be discuss in depth in the next meeting.


(Dr. LAWRENCE ZONUNMAWIA CHHANGTE)
IQAC Co-ordinator


(PROF. B. ZOLIANA)
CHAIRMAN IQAC & PRINCIPAL


(LALRINSANGI NGHINGLOVA)
MINUTES RECORDER